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# ANNUAL REPORT

*of the*

*SELECTMEN*

*and other*

*TOWN OFFICERS*

**UNITY, N. H.**

***Year Ending December 31, 1991***

**OFFICIAL OFFICE HOURS  
AND  
TELEPHONE NUMBERS**

Selectmen's Office - Town Office  
Weekdays 9:00 a.m. to 5:00 p.m.  
except Holidays

542-9665

Selectmen Meeting - Town Office  
1st and 3rd Mondays - 7 to 9 p.m.

Town Clerk/Tax Collector

Monday 9 a.m. - 5:00 p.m.

Wednesday 3:00 p.m. - 5:00 p.m.

Friday 2:00 p.m. - 5:00 p.m.

Last Saturday of the Month 10:00 a.m. - 12:00 Noon

Office 542-9665

Planning Board - Town Office  
1st Thursday Each Month 7:30 p.m.

Landfill

Saturday 8 a.m. to 4 p.m.

Police

Anyone needing police call Valley Dispatch Number below.

**EMERGENCY PHONE NUMBERS**

Police Department - Valley Dispatch

543-1233

Fire Department

1-352-1100

Ambulance or Medical Service

542-2244

Dog Control Officer-Police Department

543-1233

# ANNUAL REPORT

*of the*

*SELECTMEN*

*and other*

*TOWN OFFICERS*

UNITY, N. H. N. H. STATE LIBRARY

JUN - 1 1992

CONCORD, N.H.

***Year Ending December 31, 1991***

***Bring your Town Report To Town Meeting***

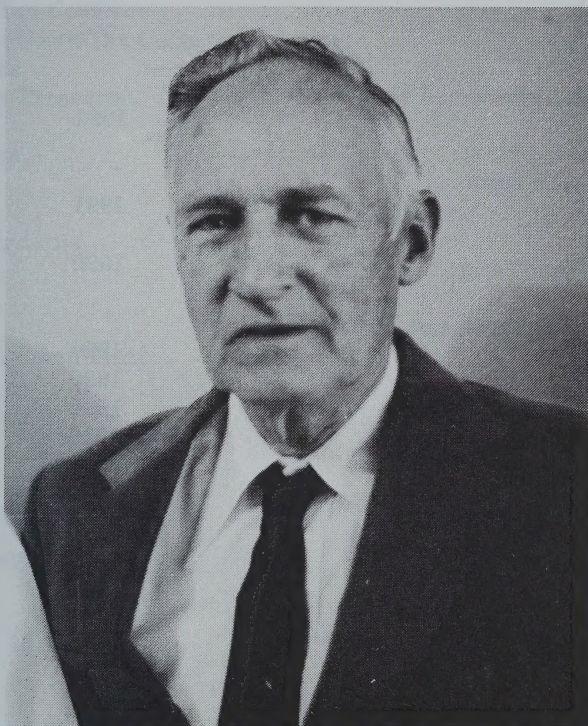
***March 10, 1992***

***12:00 Noon for Business Meeting March 14, 1992***



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**IN MEMORIAM  
Cecil R. Callum**

**July 19, 1914 - October 11, 1991**

Cecil was born in Nunenburg, Mass. July 19, 1914, son of George S. and Elizabeth (Smith) Callum. He died on October 11, 1991.

He resided in East Unity more than seventy-five years. He attended East Unity school and graduated from Towle High School in 1934.

On July 2, 1938 he married Geraldine Fraser.

Cecil was a self-employed farmer, sawmill owner, trucker and logger. He retired from Gloenco Mfg. Co. in Newport in 1976.

He was a Charter member of the Unity Volunteer Fire Dept. which was established in 1946, a Deputy Fire Warden, and Unity Road Agent. He will be missed.



**TOWN OFFICERS OF UNITY, N.H.  
ELECTED WORKERS 1991**

<b>OFFICE</b>	<b>Elected</b>	<b>Term Expires</b>
Selectmen		
Willard Hathaway	1991	1992
John Callum, Jr.	1990	1993
Edward Gregory	1991	1994
Town Clerk/Tax Collector - 3 Year Term		
Peggy Austin	1991	1994
Treasurer - 3 Year Term		
Joan Merrill	1991	1994
Moderator - 2 Year Term	1990	1992
Supervisors of the Check List - 6 Year Term		
Bonney Polley	1990	1996
Anne Raymond	1990	1996
Shirley Hall*	1990	1994
Carol Varnum*	1989	1992
Building Inspector - 1 Year Term		
Everett Hodge	1991	1992
Library Trustee - 3 Year Term		
Sherry Schultz	1989	1992
Ina Thurber	1990	1993
Shirley Osgood	1991	1994
Planning Board - 4 Year Term		
Nancy Zecos	1989	1993
Stephen Belletsky	1990	1994
Frederick Hall	1991	1995
James Little*	1988	1992
Willard Hathaway, Ex-Officio		
Trustees of the Trust Funds - 3 Year Term		
Marguerite Hall	1990	1993
Carol Gregory	1991	1994

\* Resigned

## APPOINTED WORKERS FOR UNITY 1991

Administrative Assistant	Ethel Jarvis
Road Agent	Alvin Smith
	Richard Sturtevant
	Harold Booth
	Larry Conley*
Town Clerk/Tax Collector	Peggy Austin
Deputy Town Clerk/Tax Collector	Priscilla Swensen
Health Officer	Everett Hodge
Deputy Town Treasurer	Shirley Osgood
	Peggy Austin*
Police Officers	Barry Bodkins
	Andrew O'Hearne
	David Webber*
Landfill Attendants	Larry Jarvis
	Harold Johnsom
	Steve Bunten
	Victor Parrotto
Conservation Commission	Barty Flanders
	Ethel Jarvis
	Kenneth Hall
	Leon Dombroski
	Carol Dombroski
	Evelyn Page
Recycling Committee	Jennifer Wright
	Ed Gregory
	Susan Lawrence
	Gata Hudson
	Erica Pfister
	John Phelps
	Rodney Walsh
Planning Board Secretary	Priscilla Swensen
Planning Board Alternate	Floyd Rice
Assessor	Jim Hogan
Forester	Peter Rhoades
Tax Maps	Walter Breckenridge
	Jay Huff
Ballot Clerks	Audrey Shepard
	Tyney Cox
	Ruth Pierce
	Roberta Callum
Librarian	Pat Lique
Sexton	Kenneth Hall*
	Ronald Lique
Cemetery Workers	William Whitlock*
	Kenneth Hall*
	Larry Jarvis
	Eric Callum

Historical Society

President

Vice-President

Secretary

Treasurer

Friends of the Library

President

Treasurer

Ex-Officio

Civil Defense

Lorraine Light

Tyney Cox

Audrey Shepard

Roberta Callum

Ethel Jarvis

Shirley Hodge

Sherry Schultz

Jason LeMere



**MINUTES TO TOWN MEETING  
TOWN OF UNITY, NEW HAMPSHIRE  
MARCH 12 & 16th 1991**

Polls were opened from 10:00 a.m. till 7:10 p.m. March 12 to vote on the first two articles.

**ARTICLE I.** To choose all necessary Town Officers for the ensuing year.

**For Selectmen for Three Years -**

Edward Gregory,	267 votes
Ron Lique, Sr.,	20 votes (write in)
Willard Hathaway	6 votes (write in)
Albert Pfister	1 vote (write in)
Mike Schultz	1 vote (write in)
Fred Bellimer	1 vote (write in)
Bob Day	1 vote (write in)

**For Selectmen for One Year -**

Fred Bellimer	132 votes
Willard Hathaway	174 votes
Ronald Lique, Sr.	27 votes

**For Town Clerk/Tax Collector for Three Years -**

Sherry Schultz	26 votes
Anne Raymond	38 votes
Peggy Austin	172 votes
Shirley Hodge	92 votes
Priscilla Swensen	1 vote (write in)

**For Treasurer for Three Years -**

Joan Merrill	290 votes
Priscilla Swensen	1 vote (write in)
Shirley Hodge	1 vote (write in)
Judy Quimby	1 vote (write in)

**For Planning Board for Four Years -**

Fred Hall	283 votes
Jay Little	2 votes (write in)
N. Fellows	1 vote (write in)
Bob McDevitt	1 vote (write in)
Roy Quimby	1 vote (write in)
John Phelps	1 vote (write in)
Wilbur Cox	1 vote (write in)
Everett Hodge	1 vote (write in)

**For Library Trustee for Three Years -**

Shirley Osgood	279 votes
Nancy Ferguson	1 vote (write in)
Ethel Jarvis	1 vote (write in)
Carol Gregory	1 vote (write in)
Shirley Hodge	1 vote (write in)
Ina Thurber	1 vote (write in)

For Trustee of Trust Funds for Three Years -

Carol Gregory	266 Votes
Shirley Hodge	4 votes (write in)
Tynne Cox	2 votes (write in)
M. Hall	2 votes (write in)
Robert Brown	1 vote (write in)
Fred Hall Jr.	1 vote (write in)
Gata Hudson	1 vote (write in)
Roberta Callum	1 vote (write in)
Erica Pfister	1 vote (write in)

For Building Inspector for One Year -

Everett Hodge	283 votes
Chuck Hudson	4 votes (write in)
Lyle Guynup	1 vote (write in)
Scott Thurber	1 vote (write in)
Ray Quimby	1 vote (write in)
Paul Gere	1 vote (write in)
Maurice Oakley	1 vote (write in)
Mike Schultz	1 vote (write in)
Eric Aremburg	1 vote (write in)
Richard Stickney	1 vote (write in)

ARTICLE II. To see how the Town will act on the following ballot question. "Are you in favor of the adoption of the Zoning Ordinance as proposed by the Planning Board?" YES, 76, NO 229

The business meeting will reconvene at 12:00 noon March 16th, 1991 at the Unity Fire Station for the continuation of the business. Motion to continue meeting.

John Callum made a motion to reconvene at 12:00 noon on March 16th, 1991, to continue with the business meeting. Ed Gregory seconded. Motion carried.

ARTICLE IV. To see if the Town will vote to raise and appropriate such sums as stated in the posted Budget (MS 6) in the following categories, for a total of \$588,287.00 (A motion will be accepted to by-pass action until all articles have been voted on)

Fred Bellimer moved to bypass action until all special money articles have been voted on. John Callum seconded. Motion carried.

Fred Bellimer moved to Amend ARTICLE IV to read for a total of \$536,287

ARTICLE V. To see if the Town will vote to raise and appropriate the sum of \$20,000 to reconstruct a portion of Thurber Road in East Unity.

Fred Bellimer made a motion, John Callum seconded. Motion carried.

ARTICLE VI. To see if the Town will vote to raise and appropriate the sum of \$15,000 to begin reconstruction of Gilman Pond Road in East Unity.

Fred Bellimer made a motion, John Callum seconded. Motion carried..

ARTICLE VII. To see if the Town will vote to accept \$6,395 for the purpose of Parks and Recreation from Sugarbush, Inc. of the Huntoon Farm Subdivision in lieu of property as per agreement with the Planning Board.

Fred Bellimer made a motion, John Callum seconded. Motion carried.

Fred Hall, Moderator realized he made a mistake and went back to ARTICLE III.

ARTICLE III. To receive reports of Town Officers and take any action thereon. John Callum made a motion, Fred Bellimer seconded. Motion carried.

ARTICLE VIII. To see if the Town will vote to appropriate the sum of \$6,395 for the purpose of Parks and Recreation. This money is revenue from developers of the Huntoon Farm Subdivision in lieu of property as per agreement with the Planning Board. (This action encumbers this money for no other purpose.) Fred Bellimer made a motion, John Callum 2nd. Motion carried.

Greg Fiedler challenged the Moderator and moved to reconsider ARTICLE III to end of meeting. Carol Varnum seconded. Fred Hall stated that ARTICLE III had already been passed. Fred Hall asked for a show of hand vote to reconsider ARTICLE III before going to ARTICLE XXVIII. YES 67, NO 48

ARTICLE IX. To see if the Town will vote to appropriate the sum of \$62,450 for the purpose of Capital Outlay Road Construction. This is to be offset by Highway Subsidy Funds.

Fred Bellimer made a motion, John Callum seconded. Motion passed

ARTICLE X. To see if the Town will vote to create and establish a Capital Reserve Fund, under the provisions of RSA 35:1, for the purpose of constructing a municipal building on the Reed property and to raise and appropriate the sum of \$25,000 to be placed in this fund and further to name the Selectmen as agents of the fund.

Fred Bellimer made a motion, John Callum seconded, Motion failed

ARTICLE XI. To see if the Town will vote to raise and appropriate the sum of \$12,000 for the purpose of constructing landfill buildings.

Fred Bellimer made a motion, John Callum seconded. Motion carried.

Ed Gregory asked if any one wanted to help build the building to sign up. Lyle Guynup, Ray Balcom, Dick Palmer, Bernie Lariviere,

ARTICLE XII. To see if the Town will vote to raise and appropriate the sum of \$4,500 for the purchase of an on board recording unit for the Unity Police Department.

John Callum made a motion, Ed Gregory 2nd. Motion failed.

ARTICLE XIII. To see if the Town will vote to raise and appropriate the sum of \$13,000 for construction of additional monitoring wells as mandated by the State of New Hampshire.

John Callum made a motion, Ed Gregory 2nd. Motion failed.

ARTICLE XIV. To see if the Town will vote to establish a Capital Reserve Fund, under the provisions of RSA 35:1 for the purpose of a Backhoe and to raise and appropriate the sum of \$25,000 for this purpose and further to name the Selectman as agents of the fund.

Fred Bellimer made a motion, John Callum 2nd. Moderator asked for a hand vote. YES 68, NO 48 Motion passed.

ARTICLE XV. To see if the Town will vote to transfer out of fund balance \$1,500 to existing Capital Reserve Fund for the purpose of Land Acquisition.



Fred Bellimer made a motion, Ed Gregory 2nd. Motion failed

ARTICLE XVI. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Town Revaluation Capital Reserve Fund previously established.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried

ARTICLE XVII. To see if the Town will vote to create and establish a General Fund Trust for the purpose of long range repairs and improvements to the Old Town Hall as provided for in RSA 31:19a and to raise and appropriate the sum of \$1,000 to this fund and further to appoint the Selectmen as agents of the fund.

Fred Bellimer made a motion, John Callum 2nd. Motion carried.

ARTICLE XVIII. To see if the Town will vote to raise and appropriate the sum of \$2,000 to establish a Trust Fund called Insurance Casualty Fund. The purpose of this fund is to cover any losses due to deductibles of \$1,000, and further to name the Selectmen as agents of the fund.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion passed..

ARTICLE XIX. To see if the Town will by Majority vote authorize the Selectmen to dispose of any tax lien or convey by deed, property acquired by the Town for the non-payment of taxes as justice may require as provided by RSA 80:42.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion passed.

ARTICLE XX. To see if the Town will vote to authorize the Selectmen to borrow short term money in anticipation of taxes.

Fred Bellimer made a motion, John Callum 2nd. Motion carried.

ARTICLE XXI. To see if the Town will vote to discontinue the authorization of Article 14 March 11, 1980 to authorize the Selectmen to comply with RSA 155 which requires permits for any new Earth or Excavation Pit.

Fred Bellimer made a motion, John Callum 2nd. Motion carried.

ARTICLE XXII. To see if the Town will vote to discontinue the authorization of Article VII March 18th, 1990 to raise and appropriate \$100,000 for the renovation of the Unity Town Hall of which \$40,000 is from private donations and to further discontinue the issuance of Long Term Bonds or Notes in the amount of \$60,000.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried.

ARTICLE XXIII. To see if the Town will vote to authorize the Selectmen to apply for, accept and expend, without further action by the Town Meeting, money from the State, Federal, or other governmental unit or private source which becomes available during the fiscal year. Such article or item shall not require the expenditure of other town funds.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried.

ARTICLE XXIV. To see if the Town will vote to stop completely the planning and construction pertaining to the restoration of Unity's Town Hall utilizing the Federally Funded "Public Facility Grant" and to re-coup monies connected with such contracts. By petition.

Barbara Fiedler made a motion, Greg Fiedler 2nd. Joy Meadows wrote the Article and gave her reasons why the Article should be passed. Fred Bellimer read a letter that the Selectmen had received from Connie Jackson, Town Consul, stating that the Article was illegal

Question was moved by Ron Lique, Sr. and Sue Lawrence 2nd. Moderator asked for a voice vote to move question. Motion passed.

These people asked for a Ballot vote. Roberta R. Callum, Tyyne Cox, Ruth Pierce, Lorraine Light, Audrey Shepard and Shirley Osgood.

Ballot vote was YES 22, NO 107 Motion failed.

ARTICLE XXV. To see if the Town will vote to convey legal title to the Old School House Lot, now serving as the Fire Department Building, to the Unity Volunteer Fire Department, Inc. for the sum of (\$1.00) dollar, with the people of Unity retaining all rights given to them by law as beneficiaries of property held by a charitable organization.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried.

ARTICLE XXVI. To see if the Town will vote to empower the Board of Selectmen to appoint a 180 day JOB DESCRIPTION EVALUATION COMMITTEE, consisting of 5 members, and charging them to establish Job Descriptions and Evaluation Criteria for non-elected paid town employees. This committee will work in concert with the Board of Selectmen, and submit its recommendation to the Board for ratification and implementation. By petition.

Joy Meadows made a motion, Greg Fiedler 2nd. Willard Hathaway wrote the Article and gave a short explanation why. Ed Gregory moved the question, Rod Minckler 2nd. Motion carried.

ARTICLE XXVII. To see if the Town will vote to close out the Highway Vehicle Capital Reserve Fund and transfer the balance of \$5,896.01 to the Highway Grader, Trucks, Bulldozer, Chiper Capital Reserve Fund.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried.

ARTICLE III. Fred Bellimer moved for discussion, Ed Gregory 2nd. Greg Fieldler asked to Nulify 1st vote. Moderator, Fred Hall asked for a voice vote. No was the vote. This was a reconsideration at this time.

ARTICLE XXVIII. To transact any other business as may come before said meeting.

Fred Bellimer made a motion, Ed Gregory 2nd. Motion carried.

Fred Bellimer made apology to people that the Building Inspector's report and the Building Committee didn't make the Town Report.

Shirley Hodge asked if the Planning Board was going for zoning again?

Tyyne Cox said that there would be another Old Home Day on July 27, 1991.

Moderator Fred Hall thanked everyone for coming.

Meeting adjourned at 5:30 p.m. Motion by Fred Bellimer, Ed Gregory 2nd.

ARTICLE IV. is amended to read \$544,287 because it was incorrectly calculated.

A true copy, Attest: Priscilla Swensen, Clerk of Unity dated April 4, 1991

Moderator: Fred E. Hall

## **LANDFILL REGULATION AMENDMENT**

Unless otherwise stated in this regulation all refuse dumped at the Unity Landfill shall be generated from private residences located within the Town of Unity. Dumping at the landfill shall be allowed by permit only during the hours designated by the Selectmen.

### **RESIDENT PERMITS**

Permits are required for the use of the Unity Landfill and are free for residents of the Town of Unity. The permits are available at the Town Office and must be permanently displayed on a vehicle in a place prescribed by the Selectmen.

### **NON-RESIDENT UNITY PROPERTY OWNER PERMIT**

Non-residents may apply at the Town Office for a landfill permit.

### **COMMERCIAL RESIDENT PERMIT**

Any resident dumping from a commercial establishment in Unity or hauling refuse commercially must obtain a commercial resident permit from the Board of Selectmen. Commercial haulers shall be required to provide the names and addresses of their customers to the issuing official and shall keep the Selectmen apprised of all changes in their list of customers. Only one commercial permit shall be issued to a household and the fees are to be set by the Board of Selectmen.

### **NON-RESIDENT, NON PROPERTY OWNER PERMIT**

Persons who are neither residents of Unity nor property owners may apply to the Board of Selectmen for temporary non-resident permit. Such a permit shall be issued only by a vote of the Board of Selectmen with fees, penalties, and fines to be set by them.

### **DUMPING TICKETS**

Each Unity resident permit shall include a sufficient number of tickets to allow the average household to dump their refuse free for one year. This amount of refuse is to be determined by the Board of Selectmen and the Recycling Committee. Additional tickets will be available in blocks of ten tickets at the Town Office. A fee will be charged for these tickets, and are only valid when attached to the original permit ticket. Tickets are to be non-transferrable. The Selectmen and the Recycling Committee together shall set fees for other items and material to be dumped at the landfill.

### **LANDFILL RULES**

The landfill attendants shall designate areas to dump.

Recyclable items may be removed with the attendants permission.

The attendants shall designate what must be separated and where it is to be placed.

The attendants shall assess the size of loads and the number of tickets required to dump.

The attendants may inspect any load to be dumped and refuse to allow it to be dumped if the contents are considered inappropriate.

The landfill shall be locked when not in operation.

Anyone who violates these regulations shall be guilty of a misdemeanor if a natural person, or a felony if any other person, pursuant to RSA 149-M:12,II and in addition shall be subject to a penalty of \$1,000 pursuant to RSA 31:39,III.



In accordance with N.H. RSA 21-d:21 the Unity Board of Selectmen submit the following summary of the audit completed by Plodzick & Sanderson.

The Unity Board of Selectmen have turned over the audit report and associated records to the legal community and to the Peerless Ins. Co., the town's bonding agent.

May 29, 1991

To the Members of the Board of Selectmen  
Town of Unity  
Unity, New Hampshire

We have audited the financial statements of the Town of Unity for the year ended December 31, 1990, and have issued our report thereon dated May 29, 1991. In planning and performing our audit, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

During the course of our review, the following conditions were noted that were considered to be material weaknesses as defined above:

#### *ANNUAL AUDITS*

The Town was last audited for the fiscal year ended December 31, 1987. As a result of that audit, several deficiencies in accounting controls and administrative procedures were identified and reported to the Board in a letter of comments and recommendations dated August 4, 1988. Since then, many of the auditor's concerns have been addressed, while others have continued, and some controls have become ineffective.

Without an adequate system of internal control, it is possible for errors and or irregularities to go undetected in the normal course of operations. In fact, this occurred and has resulted in costly reconstruction of activities and audit of the Town Clerk/Tax Collector's records. It is probable that an annual audit would have detected deficiencies in the system in a more timely

manner and therefore corrective action could have been taken much sooner. Unfortunately, hindsight is a clear reminder of what actions should have been considered.

We recommend that the Town consider annual audits. Not only does this process provide assurances as to the accuracy of the financial statements, the auditor, having gained intimate knowledge about the Town's activities, can provide valuable resources for the development of controls and efficiencies in the Town's financial systems and for the oversight and training of personnel.

#### *DEVELOPMENT OF ACCOUNTING AND ADMINISTRATIVE SYSTEMS*

As a result of our testing, it occurred to us that the Town's accounting and administrative systems (including the Selectmen's Office, Town Clerk/Tax Collector's Office, Library and Trust Funds) were lacking in many areas. As a result, opportunities exist for the Town to consider improvements in a number of areas to improve the accuracy and efficiency with which the system generates financial information. These areas include:

##### *The Development of Accounting Records*

Currently, the Selectmen's records account for only the activities of the checking account in detail. Transactions made from the payroll and other accounts are not booked anywhere.

##### *Bookkeeping Efficiencies*

Presently, the Town utilizes single entry cash receipt and disbursement journals, which require the same information to be recorded several times manually. Through the use of a one-write system or automation, both the need for multiple recordings and the chance for human error could be reduced substantially.

##### *Control Procedures - Reconciliation of Accounts*

Other than the Treasurer's accounts and bank statements, it did not appear that accounting records were properly balanced during the year. At a minimum, the following should be reconciled monthly:

1. Selectmen/Library/Others cashbook year-to-date totals to Treasurer's reports,
2. Tax Collector's Warrants (MS-61),
3. Tax Collector's cashbook to Selectmen's cashbook year-to-date totals, and
4. Town Clerk's cashbook to Selectmen's cashbook year-to-date totals.

##### *Welfare Payments Were Not Filed in a Confidential Manner*

Presently, payment information regarding welfare recipients are filed in the paid invoice file. Since this is a public accessible file, we have recommended that the voucher which is filed in the paid invoice file be encoded with a case number only, for confidentiality, and that any recipient data be kept with the case file.

##### *Payroll Account*

With the limited number of personnel employed, we do not feel that this account is justified. It would be more practical to write payroll checks from the Town's regular checking account. This would potentially require a switch

to a bi-weekly payroll. However, if the Town wishes to continue the use of the payroll account in order to make weekly payments, it should be accounted for on an imprest basis. (As with petty cash, an individual is authorized responsibility for a certain sum, and the account is always reimbursed up to that amount. The Town Treasurer would not have custody of the account and would not sign payroll checks. The payroll disbursement in effect is authorized when the account is replenished by a transfer of net pay from the general checking account.) A complete record of transactions must be maintained.

#### *Forms 1099 Not Filed*

It does not appear that 1099 forms were filed by the Town to appropriate vendors or the Internal Revenue Service as required by law. It seemed that accounting personnel were not familiar with these requirements.

#### *Forms I-9 Not on File*

It does not appear that Forms I-9 were obtained from persons hired after March 31, 1986 as required by law. Again, it did not seem that accounting personnel were familiar with these requirements.

#### *Bank Errors Not Corrected*

The bank deposits of August 9 and August 31 credited on the bank statement appear to be \$600 and \$40 short, respectively, of bank receipt amounts. According to the Town Treasurer, the apparent errors have not been corrected. We recommend that some follow-up be made to recover these amounts.

#### *Error in Remittance*

The remittance of yield taxes made on August 7, 1990 shows a direct deposit to Fleet Bank - NH, account #98006551, in the amount of \$408.33. According to the Town Treasurer, this was not a Town account. We recommend that some follow-up be made to recover these amounts.

#### *Accounting for Road Bonds*

The Town does not maintain a formal record of road bonds which it has collected from loggers to insure that any damage to roads will be corrected. We have made specific recommendations to the bookkeeper for the maintenance of an adequate record.

#### *Control of Abatements and Refunds*

The Town lacks an adequate method of accounting for abatements and refunds. As a result, it cannot be determined with certainty those abatements that have been issued nor overpayments resulting therefrom or from excess collections by the Tax Collector. We have recommended a system to the Town's Administrative Assistant that would provide necessary control through the use of numbered documents. We would be happy to assist the Town with the documentation and implementation of this system.

Given the size of the Town and the complexity of its financial transactions, it is reasonable that the Town does not require a full-time staff accountant to oversee the accuracy of its books and records. However, many of the deficiencies noted above relate directly to limitations of accounting knowledge and therefore the ability of bookkeeping personnel to recognize erroneous situations and to take corrective action. For this reason, we recommend that the Town consider our assistance to develop an overall system that is practical for the Town and can generate the level of information that is needed on a monthly basis. In connection with such development, Collection and bookkeeping personnel would be afforded training in those areas where needed by experienced personnel.



## *TOWN CLERK/TAX COLLECTOR'S ACCOUNTS*

### *Overall System Deficiencies*

In connection with recommitment of unpaid tax accounts to a new collector as of October 12, 1990, we performed certain agreed-upon procedures for which we issued a detailed report dated April 1, 1991. The recommitment audit noted that accounts had not been properly reconciled for the period, and as a result, numerous errors and/or irregularities were not detected in the normal course of operations. During the period from October 12, 1990 to year end, some weaknesses in the system of internal controls continued to exist due to normal learning curves associated with the training of the new Collector.

To assure the Board of Selectmen that internal control improvements continue, we recommend that a periodic monitoring of these accounts by officials from the State Department of Revenue Administration or by us be considered. In connection with the recommitment of taxes again as of March 15, 1991, we have provided the new Collector and deputy with accounting guidance and will be happy to continue these services until accounting procedures are routine.

### *Privacy of Dealings*

During the course of our audit fieldwork, we observed that, because of the layout of the Town offices, the Town Clerk/Tax Collector and the Town's Administrative Assistant are unable to conduct the activities of their respective offices in a private and confidential manner. With members of the public present and the ongoing dealings of both offices in the same room, it is often difficult for all parties to conduct themselves efficiently with the best interests of Town Taxpayers and residents in mind. For this reason, we recommend that some consideration be given to the modification of the Town offices, or to the present scheduled office hours of each, to accommodate these needs.

## *UNITY PUBLIC LIBRARY ACCOUNTS*

Deficiencies identified in connection with our audit of the library accounts appear to result primarily due to the size of the library and the informality of records. We recommend that the following be considered to improve controls over these accounts:

### *A. Documentation for Approval of Payments*

Presently, the approval of the Library Trustees for payment of expenditures is not documented. We recommend that a majority of the Library Trustees approve all payments in writing and that the Library Treasurer not sign any checks unless such documentation is seen. Otherwise, it would seem that the Treasurer could be considered as making payments without proper authority to do so.

### *B. Cancellation of Invoices*

Paid invoices should be defaced to prevent the chance of duplicate payment. This should be accomplished by recording the date paid and check number on the face of the invoice on file.

### *C. Filing of Paid Invoices*

During the course of our testing, we were unable to locate adequate documentation to support a number of expenditures sampled. We recommend that all paid invoices be retained on file in check number order, and that no expenditures be approved for payment by the Library Trustees unless adequate documentation exists.

## TRUST FUNDS

The following deficiencies were identified in connection with our audit of the Trust Funds:

### A. Report of Common Fund Investments Not Filed

The State required Form MS-10, which reports the activity of investments held in common by several Trusts, was not filed with the Division of Charitable Trusts along with Form(s) MS-9.

### B. Errors in Annual Report

Several errors were noted in the Form MS-9 filed with the State Division of Charitable Trusts, which was also reproduced in the Town's annual report. Primarily, these errors were clerical in nature and included timing differences in the recognition of amounts in transit to and from the General Fund or amounts being reported in the wrong columns.

### C. Charging of Cemetery Care Expenses to Trusts

Based on our testing, it appeared that too much income may have been withdrawn from the Cemetery Trusts Fund. It seems that the Town has followed the practice of withdrawing all income earned on Cemetery Perpetual Care Funds, rather than on actual allocation of expenditures made on the basis of cemetery plots. We recommend that the Trustees research and develop an accurate count of cemetery plots, and then allocate expenses on that basis. Also, if determined necessary, an adjustment to prior years and a return of monies to the cemetery trusts from the General Fund should be considered.

### D. Trust Ledger Not Maintained

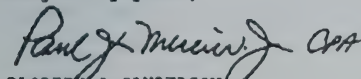
Like many small communities, a detailed ledger of each trust fund is not maintained in Unity. The Town's Forms MS-9 are retained in a secure manner and serve as an historical record of the activity in each trust. The trustees may wish to consider the creation of a more formal record.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which upon acceptance by the Board of Selectmen is a matter of public record.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance have helped us to achieve efficiencies in completing our audit.

After you have had an opportunity to review our audit report and comments above, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,



PLODZIK & SANDERSON  
Professional Association

## **SELECTMEN'S REPORT**

### **1991**

The year 1991 has been extremely busy and productive with the heavy back log of unfinished projects and ones yet to be completed.

The Board's twice monthly meetings have expanded into an average of 12 work sessions a month, plus daily involvement on pressing projects, hoping to stay abreast.

We have received and filed in the Town Office, Plodzik-Sanderson's Audit Report covering the period May 1, 1989 through March 15, 1991, and is available to the general public. The Board has been assisting Mrs. Austin, Town Clerk/Tax Collector with abatements, refunds, complaints, etc. Our future agenda will be addressing individual complaints concerning assessments.

The Board of Selectmen have carried out the Town's mandate of 1991 to go forward with the Town Hall Restoration. McMillan Construction of Keene was low bidder and general contractor of the project.

Our revaluation commitment is on schedule and is subject for late spring completion.

The Highway Department has continued its upgrading process, by adding a new backhoe loader, highway sander, a used woodchipper, compressor and misc. small equipment.

Our Highway Department has reconstructed sections of Thurber Road and Gilmon Pond Road using Geotec material. Availing ourselves to the engineering expertise of Larry Wiggins. A large culvert was installed on Gilman Pond Road, and in West Unity, two bridges were completed along with many misc. road maintenance projects.

Priscilla Swensen has been hired on a temporary basis to fill the vacancy of Administrative Assistant brought about by the resignation of Mrs. Ethel Jarvis.

The Board of Selectmen would like to thank you for your patience and support during this transition period.

Respectfully submitted,  
John Callum  
Edward A. Gregory  
Willard Hathaway



The Board of Selectmen on behalf of the Town of Unity would like to extend a special thanks to the following:

Ralph Reed and Margaret Clark for deeding to the Town, land behind the Town Hall to make the Town Hall project possible, also United Construction, Larry Wiggins, Cliff Stone, Mayland Osgood, Harry Kosch, Steve Bunten, and Chuck Hudson, For any omission, our apology

#### TOWN HALL COMMITTEE

Lyle Guynup  
Ron Lique  
Robert Callum  
Phyllis Keeney  
Joy Meadows  
Clifford Stone

#### JOB DESCRIPTION COMMITTEE

Rodney Minckler  
Carole Carley  
Natalie Perkins  
Shirley Osgood  
Stanley Woodman

#### SEPTIC SYSTEM COMMITTEE

Robert Brown  
George Dunn  
Lyle Guynup  
Everett Hodge  
Steve Bunten

#### MEMORIAL COMMITTEE

Robert Brown  
Lyle Guynup  
George Dunn  
Stanley Woodman  
Bill Woodman  
Sid Erskine  
John Fontaine  
Jason LeMere  
Paul Thomas

The Beagle Club did replace a culvert on the sharp corner by the Cemetery, and put a new road in.

Mary Ruggles and the 4-H Club, Unity Mountaineers.

Ron Lique got permission from the Selectmen to purchase lights for a tree on the common. This money, \$50 came out of the Cemetery budget. Bob Brown, Lempster Ladder Truck with Ricky Shepard, Tom Moore and Ron Cota helped to decorate and Chuck Hudson did the wiring to have power to the common.

**TOWN WARRANT  
TOWN OF UNITY  
STATE OF NEW HAMPSHIRE  
1992**

To the inhabitants' of the Town of Unity in the County of Sullivan in said State, qualified to vote in Town affairs.

You are hereby notified to meet at the Fire Station in said Town on Tuesday the 10th of March 1992 at 10:00 a.m. in the forenoon to act upon the following subjects.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

The business meeting will reconvene at 12:00 Noon March 14, 1992 at the Unity Fire Station for the continuation of the business. Motion to continue meeting.

ARTICLE 2. To receive reports of Town Officers and take any action thereon.

ARTICLE 3. To see if the Town will vote to raise and appropriate such sums as stated in the posted Budget (MS 6) in the following categories, for a total of \$498,577. (A motion will be accepted to by-pass action until all articles have been voted on)

**GENERAL GOVERNMENT**

Executive	13,300
Election, Registration and Vital Statistics	3,500
Financial Administration	45,000
Revaluation of Property	1,500
Tax Maps	500
Legal Expenses	5,000
Audit and related services	8,500
Personnel Administration (employee benefits)	10,000
Planning and Zoning	6,000
General Government Buildings	7,500
Cemeteries	5,000
Insurance Not Otherwise Allocated	35,000
Advertising and Regional Association	1,800
Contingency	1,000

**PUBLIC SAFETY**

Police	21,500
Ambulance	9,600
Unity Volunteer Fire Department	24,500
Emergency Management	500
Police Special Business (audit)	1,500

**HIGHWAYS AND STREETS**

Highways and Street	110,000
Class VI Roads	500

## SANITATION

Solid Waste Disposal	22,000
Septage	1,095

## HEALTH

Health Agencies and Hospitals	3,336
Animal Control	1,100

## WELFARE

Direct Assistance	3,000
Community Youth Advocates	2,000

## CULTURE AND RECREATION

Patroit Purpose-Old Home Day	150
Library	5,000

## CONSERVATION

Conservation Commission	1,000
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## DEBT SERVICE

Principal of Long-Term Debt	10,000
Interest Expense-Long Term Debt	3,450
Interest Expense-Tax Anticipation Notes	10,000
Capital Lease Payments (Loader/backhoe)	18,000

## CAPITAL OUTLAY

Road Construction (State Aid)	67,746
Town Hall Renovations	31,000

## OPERATING TRANSFERS OUT

To Capital Reserve Funds	
Highway Vehicles	6,000
To General Fund Trusts (RSA 31:19-A)	
Town Hall Maintenance	1,000
Self Insurance	<u>1,000</u>

Total Appropriations	498,577
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(Motion to postpone action on this article until all money articles have been voted on)

ARTICLE 4. To see if the Town will vote to establish a Capital Reserve Fund to be called Parks and Recreation Fund and to transfer to that Fund \$7,395 previously appropriated and further name the Selectmen agents of the Fund.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum \$150 to the Historical Society for Old Home Day.



ARTICLE 6. To see if the Town will vote to require that the Selectmen, before disposing of real property, the Title to which has been acquired by Tax Collector's deed, first consult with the Conservation Commission, said commission to recommend whether or not the retention of such real property and/or easements would be in the best interests of the Town as provided in RSA 80:42-a, subject to final ratification of the next annual or special Town Meeting.

ARTICLE 7. To see if the Town will vote to go on record in support of the dialogue between the Unity Conservation Commission as agents of the Unity Selectmen and the Sullivan County Commissioners on a Conservation Easement on Marshall Pond area.

ARTICLE 8. To see if the Town will vote to accept the gift of \$3,020 for the purpose of Town Hall Restoration from Margaret DeLude.

ARTICLE 9. To see if the Town will vote to establish a General Fund Trust to be called Town Hall Restoration Fund and to transfer to that Fund \$3,020 and name the Selectmen agents of the Fund. (gift from Margaret DeLude)

ARTICLE 10. To see if the Town will vote to establish a Capital Reserve Fund to be called Monitoring Wells Fund and to transfer to that Fund \$8,321 previously appropriated and further name the Selectmen agents of the Fund.

ARTICLE 11. To see if the Town will vote to rescind the position of Administrative Assistant.

ARTICLE 12. To see if the Town will establish a position of Selectmen's Secretary.

ARTICLE 13. To see if the Town will vote to establish a Capital Reserve Fund to be called Landfill Building Fund and to transfer to that Fund \$12,000 previously appropriated and further name the Selectmen agents of the Fund.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$1,000 to establish a General Fund Trust called Insurance Casualty Fund.

ARTICLE 15. To see if the Town by 2/3 majority vote will rescind and close a Trust Fund called Insurance Fund in the sum of \$2,000 of Article 18, page 17 of 1990 Town Report (vote of 1991 Town Meeting) and to transfer said previously appropriated \$2,000 to previously established General Fund Trust. Article 14

The Town of Unity contracted with the State of New Hampshire to receive federal funds to repair the Old Town Hall contingent upon meeting certain National Objectives. These objectives require that a benefit to low and moderate income persons will be achieved. The funding of this project was contingent of the provision of senior citizen, health and daycare services. Those services are the means by which the National Objective is met. The inability to conduct those services jeopardizes the basis for funding, effectively making the project ineligible for federal funds. It may be payable back to the State. The funding will meet minimum National Objective Requirements.

ARTICLE 16. To see if the Town will vote to transfer from the appropriation of the renovation funds for Town owned property (Reed property) the sum of \$12,970 to the Town Hall Restoration. This will be no impact on taxes as it is encumbered funds.

ARTICLE 17. To see if the Town will vote to transfer the balance of \$4,477 from the Reed property purchase, funds to the Town Hall Restoration.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$31,000 for the purpose of furthering the Town Hall Restoration.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$1,000 for the purpose of long range repairs and improvements of the Old Town Hall to be placed in previously created and established General Fund Trust and further appoint the Selectmen as agents of this Fund.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$18,000 for the purpose of final payment Highway Loader-backhoe.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$400 to be placed in Capital Reserve for the purpose of Civil Defense, and to name the Selectmen agents of the Fund.

ARTICLE 22. To see if the Town will by majority vote authorize the Selectmen to dispose of any tax lien or convey by deed, property acquired by the Town for the non-payment of taxes as justice may require as provided by RSA 80:42.

ARTICLE 23. To see if the Town will vote to appropriate the sum of \$67,746 for the purpose of Capital Outlay Road Construction. This is offset by Highway Subsidy Funds.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$6,000 to be placed in previously established Highway, Grader, Trucks, Bulldozer, Chipper Capital Reserve Fund.

ARTICLE 25. To see if the Town will vote to authorize the Selectmen to borrow short term money in anticipation of taxes.

ARTICLE 26. To see if the Town will vote to authorize the Selectmen to apply for, accept and expend, without further action by the Town Meeting, money from the State, Federal, or other governmental unit or private source which becomes available during the fiscal year. Such article or item shall not require the expenditure of other town funds.

ARTICLE 27. To see if the Town in an advisory capacity will vote to close Gilmon Pond Road to thru trucking of 6 Ton Limit. The Selectmen intend to contact State officials for their input.

ARTICLE 28. To see if the Town will vote to adopt the provisions of RSA 72:1-c which authorize any town or city to elect not to assess levy and collect a resident tax? Requires a 2/3 majority vote.

ARTICLE 29. To transact any other business as may come before the said meeting.

GIVEN UNDER OUR HAND AND SEAL the 24th day of February in the year of our Lord, Nineteen Hundred and Ninety-two.

Selectmen of Unity, N.H.

John Callum, Jr.

Edward A. Gregory

Willard Hathaway

Town Clerk of Unity

Peggy Austin, 2/24/92

TOWN OF UNITY  
General Fund  
Statement of Appropriations (RSA 31:4)  
For the Ensuing Fiscal Year Ended  
December 31, 1992

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	Appropriations Current Year 1991	Expenditures and Encumbrances	Appropriations Ensuing Year 1992
General Government			
Executive	\$9,300	\$9,391	9,000
Election, Registration and Vital Statistics	2,000	1,572	3,500
Financial Administration	42,000	42,021	45,000
Revaluation of Property	2,000		1,500
Tax Maps	500		500
Legal Expenses	5,500	3,358	5,000
Audit and related services	8,000	32,007	8,500
Personnel Administration (employee benefits)	13,000	8,454	10,000
Planning and Zoning	6,000	6,004	6,000
General Government Buildings	5,000	6,716	7,500
Cemeteries	5,000	3,450	5,000
Insurance Not Otherwise Allocated	40,000	27,605	35,000
Advertising and Regional Association	1,600	1,695	1,800
Contingency	1,000		1,000
Public Safety			
Police	20,000	18,314	21,500
Ambulance	8,502	8,502	9,600
Unity Volunteer Fire Department	22,500	18,301	24,500
Emergency Management	500	500	500
Police Special Business (audit)			1,500
Highways and Streets			
Highways and Streets	129,500	132,646	110,000
Class VI Roads			500
Sanitation			
Solid Waste Disposal	25,000	18,482	22,000
Septage	1,095	1,095	1,095
Health			
Health Agencies and Hospitals	3,182	3,500	3,336
Animal Control	1,100	976	1,100
Welfare			
Direct Assistance	4,000	1,394	3,000
Community Youth Advocates	2,000	2,000	2,000
Culture and Recreation			
Parks and Recreation	7,395	7,395	
Library	5,000	4,899	5,000
Conservation			
Conservation Commission	1,000	1,000	1,000
Debt Service			
Principal of Long-Term Debt	10,000	10,000	10,000
Interest Expense - Long-Term Debt	4,163	4,163	3,450
Interest Expense - Tax Anticipation Notes	11,000	10,263	10,000
Capital Lease Payments (Loader/backhoe)		25,000	18,000



Statement of Appropriations (RSA 31:4)  
For the Ensuing Fiscal Year Ended  
December 31, 1992 (Continued)

Capital Outlay			
Landfill Building	12,000	12,000	
Road Construction (State Aid)	62,450	62,450	67,746
Road reconstruction - Thurber Road	20,000	20,000	
Road reconstruction - Gilman Pond Road	15,000	15,000	
Town Hall Renovations			31,000
Revaluation		45,065	
Equipment		3,400	
Operating Transfers Out			
To Capital Reserve Funds			
Town Revaluation	10,000	10,000	
Backhoe	25,000	25,000	
Higway Vehicles			6,000
To General Fund Trusts (RSA 31:19-A)			
Town Hall Maintenance	1,000	1,000	1,000
Self Insurance	2,000	2,000	1,000
Total Appropriations	544,287	606,618	498,577

TOWN OF UNITY  
General Fund  
Statement of Estimated Revenues  
For the Ensuing Fiscal Year Ended  
December 31, 1992

	Estimated Revenues Current Year 1991	Actual Revenues 1991	Estimated Revenues Ensuing Year 1992
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
<b>Taxes</b>			
Property (Town portion only)	\$346,149	\$356,984	\$316,537
Resident	4,230	4,310	
Yield	8,428	4,892	
Land Use Change		3,916	
Interest and Penalties on Taxes	35,000	62,339	35,000
<b>Licenses and Permits</b>			
Motor Vehicle Permit Fees	55,000	63,030	60,000
Dog Licenses	600	941	600
Business Licenses, Permits and Fees	100	1,744	1,000
<b>Intergovernmental Revenues</b>			
State of New Hampshire:			
Shared Revenue (Town portion only)	20,435	20,435	20,435
Highway Block Grant	62,450	62,446	62,450
<b>Charges for Services</b>			
Income From Departments	500	1,568	500
<b>Miscellaneous Revenues</b>			
Interest on Deposits	5,000	8,302	5,000
Insurance Dividends and Reimbursements		1,166	
Welfare Reimbursements		430	
Donations - Huntoon Farm Developers	6,395		
Donations - Quaker City		68	
Other		3,400	
<b>Other Financing Sources</b>			
Interfund Transfers -			
Capital Reserve Funds:			
Town Revaluation		45,065	
Highway Vehicles		25,000	
<b>Total Revenues and Other Financing Sources</b>	<b>544,287</b>	<b>666,036</b>	<b>498,577</b>

TAX Collector's Report For January 1-March 15, 1991

1991 Yield	267.96
1990 Pro. Tax 1st Half	8725.67
1990 Pro. Tax 2nd Half	43511.07
1990 Interest	1394.02
1990 Resident Tax	280.00
1990 Resident Tax Penalty	28.00
1989 Tax Lien	7191.32
1989 Tax Lien Interest	516.54
1988 Tax Lien	1357.85
1988 Interest	873.29
1987 Tax Lien	3584.10
1987 Interest	1325.38
1986 Tax Lien	389.15
1986 Interest	348.94
1985 Tax Lien	2733.70
1985 Interest	2363.31
1984 Tax Lien	1213.94
1984 Interest	1116.06
1983 Tax Lien	2257.64
1983 Interest	2725.24
1982 Tax Lien	248.35
1982 Interest	271.69
1981 Tax Lien	277.13
1980 Tax Lien	14.79
1980 Interest	41.42
1979 Tax Lien	303.85
1979 Interest	596.85
1986 Uncollected Pro. Tax	467.29
1986 Interest	56.08
1983 Uncollected Pro. Tax	513.38
1983 Interest	610.91
1991 C.U. Lien	3916.49
1981 Interest	446.05

Total 89967.46

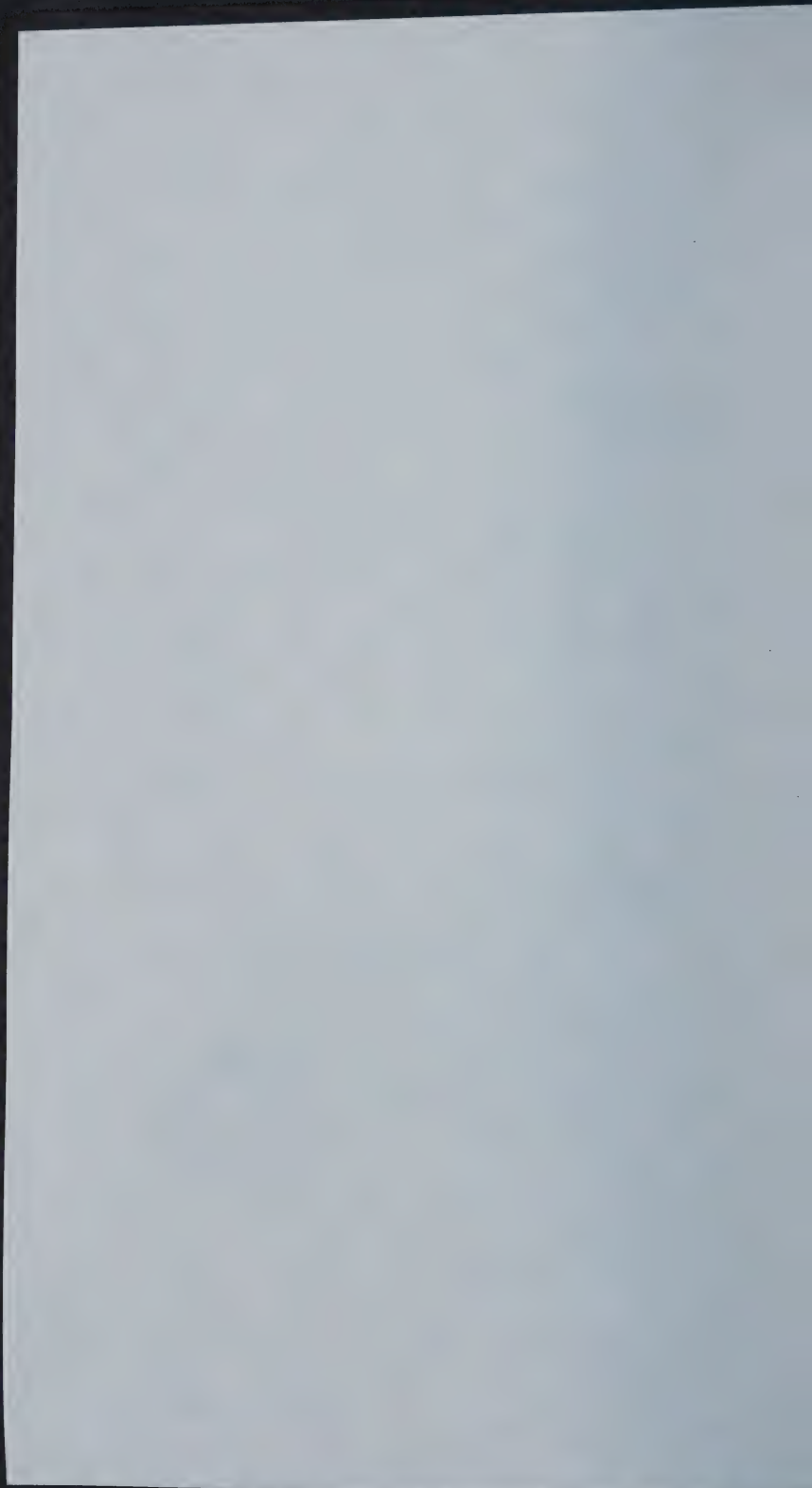
Town Clerk's Report For January 1-March 15, 1991

Motor Vechicles 284	11279.00
Dogs 20	95.50
Filing Fees 10	10.00
Marriage License 1	40.00

Total 11424.50

*Respectfully submitted,*  
*Russell A. Suonon*





# TAX COLLECTOR'S REPORT

For Period of March 16, 1991 - December 31, 1991

<u>Tax Year and Type</u>	<u>Monies Collected</u>
1991 1st half Property tax -----	\$395,058.62
1991 2nd half Property tax -----	423,176.95
1991 Interest -----	2,236.33
1991 Resident tax -----	5,370.00
1991 Resident tax penalty -----	28.00
1991 Yield tax -----	2,890.22
1990 1st half Property tax -----	31,102.02
1990 2nd half Property tax -----	69,017.03
1990 Taxes in Lien -----	24,294.76
1990 Interest -----	9,402.79
1990 Resident Tax -----	960.00
1990 Resident Tax penalty -----	94.00
1990 Yield Tax -----	1,201.05
1990 Current Use Lien -----	681.17
1990 Tax Lien (Pd by Town) -----	137,305.73
1989 Taxes in Lien -----	30,561.06
1989 Interest -----	5,825.55
1989 Resident Tax -----	30.00
1989 Resident Tax penalty -----	3.00
1989 Property Tax (not in lien) -----	1,187.00
1988 Taxes in Lien -----	11,645.66
1988 Interest -----	3,596.90
1988 Property Tax (not in Lien) -----	614.96
1987 Taxes in Lien -----	5,080.88
1987 Interest -----	2,508.19
1986 Taxes in Lien -----	4,729.94
1986 Interest -----	3,203.37
1985 Taxes in Lien -----	3,795.99
1985 Interest -----	2,656.37
1984 Taxes in Lien -----	2,252.00
1984 Interest -----	2,378.93
1982 Taxes in Lien -----	633.83
1982 Interest -----	1,018.28
Overpayments (refunded by Selectmen) -----	1,609.61
Total Monies Collected -----	\$1,186,150.19
Bad Check (Shown as Income by Treasurer - 12/31/91) -----	+9,338.03
Grand Total -----	\$1,195,488.22

# TOWN CLERK'S REPORT

For Period of March 16, 1991 - December 31, 1991

Motor Vehicles - 1,244 -----	\$51,881.41
Dog Licenses - 185 -----	845.00
Marriage Licenses 8 -----	320.00
Vital Records - 88 -----	866.00
Total Monies Collected -----	\$53,912.41

Respectfully Submitted,

*Peggy A. Austin*

Town Clerk/Tax Collector





TOWN OF UNITY  
General Fund  
Balance Sheet  
December 31, 1991

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ASSETS

Cash and Equivalents	290,240
Receivables (Net of Allowances for Uncollectibles)	
Taxes	465,912
Accounts	512
	<hr/>
TOTAL ASSETS	\$756,664
	<hr/> <hr/>

LIABILITIES AND EQUITY

Liabilities	
Accounts Payable	641
Accrued Payroll and Benefits	1,847
Intergovernmental Payable	465,060
Interfund Payable	16,837
Escrow and Performance Deposits	3,482
Deferred Revenue	16,399
	<hr/>
Total Liabilities	504,266
	<hr/>
Equity	
Fund Balances	
Reserved for Encumbrances	109,643
Unreserved	
Undesignated(deficit)	142,755
	<hr/>
Total Equity and Other Credits	252,398
	<hr/>
TOTAL LIABILITIES AND EQUITY	756,664
	<hr/> <hr/>

TOWN OF UNITY  
General Fund

Statement of Estimated and Actual Revenues  
For the Fiscal Year Ended December 31, 1991

	Estimated	Actual	Over (Under) Budget
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
<b>Taxes</b>			
Property and Inventory	\$1,103,296	\$1,128,251	\$24,955
Resident	4,230	4,310	80
Yield	8,428	4,892	(3,536)
Land Use Change		3,916	3,916
Interest and Penalties on Taxes	35,000	62,339	27,339
<b>Total Taxes</b>	<b>1,150,954</b>	<b>1,203,708</b>	<b>52,754</b>
<b>Licenses and Permits</b>			
Motor Vehicle Permit Fees	55,000	63,030	8,030
Dog Licenses	600	941	341
Business Licenses, Permits and Fees	100	1,744	1,644
<b>Total Licenses and Permits</b>	<b>55,700</b>	<b>65,715</b>	<b>10,015</b>
<b>Intergovernmental Revenues</b>			
State of New Hampshire:			
Shared Revenue	34,555	34,555	
Highway Block Grant	62,450	62,446	(4)
<b>Total Intergovernmental Revenues</b>	<b>97,005</b>	<b>97,001</b>	<b>(4)</b>
<b>Charges for Services</b>			
Income From Departments	500	1,568	1,068
<b>Total Charges for Services</b>	<b>500</b>	<b>1,568</b>	<b>1,068</b>
<b>Miscellaneous Revenues</b>			
Interest on Deposits	5,000	8,302	3,302
Insurance Dividends and Reimbursements		1,166	1,166
Welfare Reimbursements		430	430
Donations - Huntoon Farm Developers	6,395		(6,395)
Donations - Quaker City		68	68
Other		3,400	3,400
<b>Total Miscellaneous Revenues</b>	<b>11,395</b>	<b>13,366</b>	<b>1,971</b>
<b>Other Financing Sources</b>			
Interfund Transfers -			
Capital Reserve Funds:			
Town Revaluation		45,065	45,065
Highway Vehicles		25,000	25,000
<b>Total Other Financing Sources</b>		<b>70,065</b>	<b>70,065</b>
<b>Total Revenues and Other Financing Sources</b>	<b>1,315,554</b>	<b>\$1,451,423</b>	<b>\$135,869</b>

TOWN OF UNITY  
General Fund  
Statement of Appropriations,  
Expenditures and Other Financing Uses  
For the Fiscal Year Ended December 31, 1991

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	Encumbered From 1990	Appropriations 1991	Expenditures Net of Refunds	Encumbered TO 1992	(Over) Under Budget
<b>EXPENDITURES AND OTHER FINANCING USES</b>					
<b>Current Operations:</b>					
General Government					
Executive		\$9,300	\$9,391		(\$91)
Election, Registration and Vital Statistics		2,000	1,572		428
Financial Administration		42,000	42,021		(21)
Revaluation of Property		2,000			2,000
Tax Maps		500			500
Legal Expenses		5,500	3,358		2,142
Audit and related services		8,000	32,007		(24,007)
Personnel Administration (employee benefits)		13,000	8,454		4,546
Planning and Zoning		6,000	6,004		(4)
General Government Buildings		5,000	6,716		(1,716)
Cemeteries		5,000	3,450		1,550
Insurance Not Otherwise Allocated		40,000	27,605		12,395
Advertising and Regional Association		1,600	1,695		(95)
Contingency		1,000			1,000
Total General Government		140,900	142,273		(1,373)
Public Safety					
Police		20,000	18,314		1,686
Ambulance		8,502	8,502		
Unity Volunteer Fire Department		22,500	18,301		4,199
Emergency Management		500	500		
Total Public Safety		51,502	45,617		5,885
Highways and Streets					
Highways and Streets		129,500	132,646		(3,146)
Total Highways, Streets, Bridges		129,500	132,646		(3,146)
Sanitation					
Solid Waste Disposal		25,000	18,482		6,518
Landfill Monitoring Wells	10,330		2,009	8,321	
Septage		1,095	1,095		
Total Sanitation	10,330	26,095	21,586	8,321	6,518
Health					
Health Agencies and Hospitals		3,182	3,500		(318)
Animal Control		1,100	976		124
Total Health		4,282	4,476		(194)



Statement of Appropriations,  
Expenditures and Other Financing Uses  
For the Fiscal Year Ended December 31, 1991  
(Continued)

Welfare				
Direct Assistance		4,000	1,394	2,606
Community Youth Advocates		2,000	2,000	
Total Welfare		6,000	3,394	2,606
Culture and Recreation				
Parks and Recreation	6,352	7,395	7,395	6,352
Total Culture and Recreation	6,352	7,395	7,395	6,352
Conservation				
Conservation Commission	911	1,000	1,911	
Total Conservation	911	1,000	1,911	
Debt Service				
Principal of Long-Term Debt		10,000	10,000	
Interest Expense - Long-Term Debt		4,163	4,163	
Interest Expense - Tax Anticipation Notes		11,000	10,263	737
Capital Lease Payments (Loader)			25,000	(25,000)
Total Debt Service		25,163	49,426	(24,253)
Capital Outlay				
Renovate Reed Property	19,477		19,477	
Landfill Building		12,000	12,000	
Road Construction (Highway Block Grant)		62,450	62,450	
Road reconstruction - Thurber Road		20,000	20,000	
Road reconstruction - Gilman Pond Road		15,000	15,000	
Revaluation			45,065	(45,065)
Equipment			3,400	(3,400)
Total Capital Outlay	19,477	109,450	83,465	(48,465)
Intergovernmental				
School District Assessment		624,446	624,446	
County Tax Assessment		146,821	146,821	
Total Intergovernmental		771,267	771,267	
Other Financing Uses - Interfund Transfers				
Special Revenue Funds:				
Public Library		5,000	4,899	101
Expendable Trust Funds				
Capital Reserve Funds				
Town Revaluation		10,000	10,000	
Backhoe		25,000	25,000	
General Fund Trusts (RSA 31:19-A)				
Town Hall Maintenance		1,000	1,000	
Self Insurance		2,000	2,000	
Total Operating Transfers Out		43,000	42,899	101
Total Appropriations, Expenditures and Other Financing Uses	\$37,070	\$1,315,554	\$1,298,960	\$109,643 (\$55,979)

General Fund  
Statement of Changes in  
Unreserved - Undesignated Fund Balance  
For the Fiscal Year Ended December 31, 1991

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Unreserved - Undesignated Fund Balance - January 1		\$62,865
Additions		
1991 Budget Summary		
Revenue Surplus	\$135,869	
Unexpended Balance		
(Overdraft) of Appropriations	(55,979)	
	<hr/>	
1991 Budget Surplus		<hr/> 79,890
Unreserved - Undesignated Fund Balance - December 31		<hr/> <hr/> \$142,755

# TOWN OF UNITY EXPENDITURES 1991

## TOWN OFFICER SALARIES

Town Treasurer-Joan Merrill	3100.00
Health Officer-Everett Hodge	1200.00
Tax Collector-Priscilla Swensen	1033.32
Tax Collector-Peggy Austin	2195.81
<b>Selectmen</b>	
John Callum, Jr.	500.00
Edward Gregory	500.00
Willard Hathaway	<u>500.00</u>
<b>TOTAL</b>	<b>9029.13</b>

## TOWN OFFICE EXPENSES

NE Telephone	2136.57
Div. Plant & Property	492.87
Claremont Lock & Key	145.94
Myron Whitney	909.41
John Callum, Jr.-Expenses	203.23
Ross Express	25.32
Petty Cash for TC/TC	171.26
U.S. Post Office	2348.13
NHMA Workshop Moderator	15.00
Sullivan County Reg. of Deeds	858.45
Letterman Press	2350.24
Service Charge	517.10
Priscilla Swensen	2351.13
Will's Place	37.34
Robert Janelle - Labels	132.46
Treasurer, State of N.H.	1129.44
Unity Electric	108.70
Grace's Radio Shack	671.28
Butterworth - Equity Publ. Co.	302.18
Johnson's Ben Franklin	37.61
Charge for Loan	5.00
Eagle Times	253.80
NAEIR	714.85
Newport Argus Champion	81.00
Wheeler-Clark, Dog Tags	101.20
AT&T	43.28
Sullivan County Probate	5.50
Fleet Bank - 2 Night Deposit Bags	50.00
NHMA - Welfare Book & School Meeting Book	139.00
Peggy Austin - Mileage	656.04
Jeff Wells Office Machines	185.12
Conn. Valley Office Machine - Repair Copier	422.33
Peter Rhoades - Forester	726.30
Homestead Press	145.91
Elizabeth Lord - Tax Bills	1234.00



Real Data	20.00
The Margate Resort	70.20
N.H. Gov. Finance Assoc.	100.00
Peggy Austin, Tax Col. Meeting	15.95
Ethel Jarvis - Mileage	193.51
Joan Merrill- Mileage	114.00
Unity HIstorical Society	150.00
The Balsam's - Town Clerk	431.59
Debit Memo	34.60
N.H. Tax Coll. Assoc.	40.00
Center of N.H., Holiday Inn	181.44
Peggy Austin - Postage	102.96
James Hogan	880.00
Phyllis Kent	27.56
<b>Payroll</b>	
Everett Hodge - Building Insp.	447.00
Ethel Jarvis - Administrative Assistant	20,077.76
Priscilla Swensen - TC/TC Fees	833.43
Peggy Austin - TC/TC Fees	<u>6,348.00</u>
<b>TOTAL</b>	<b>49,774.99</b>

## **ELECTIONS & REGISTRATION**

U.S. Post Office	72.50
Eagle Publications	73.00
Argus Champion	46.50
Bonney Polley	37.44

## **PAYROLL**

Fred Hall, Sr.	127.88
Shirley Osgood	105.88
Shirley Hall	253.00
Carol Varnum	225.50
Ruth Pierce	113.38
Tynne Cox	140.25
Roberta Callum	27.50
Audrey Shepard	127.88
Bonney Polley	<u>321.75</u>
<b>TOTAL</b>	<b>1,672.46</b>

## **REVALUATION**

Priscilla Swensen	148.50
Treasurer, State of N.H.	31,875.99
Dept. of Revenue Admn.	13,040.79
Tom Welch - Film	19.49
<b>TOTAL</b>	<b>45,084.77</b>

## **GENERAL GOVERNMENT BUILDINGS**

Town Office Rent	3,200.00
N.H. Electric Coop	255.55
NAEIR	198.45
United Construction Corp.	1,625.00

Claremont Agway	84.99
Paramount Propane, Inc.	1288.11
<b>TOTAL</b>	<b>6,652.10</b>

#### **PLANNING & ZONING**

Eagle Pub.	368.30
Equity Pub.	112.00
Argus Champion	46.50
Priscilla Swensen	503.00
Upper Valley (300.00 Credit)	4,036.54
Jackson & Morgan	618.00
Colonial Florist	35.00
Sullivan County Reg. of Deeds	14.00
U.S. Post Office	238.67
<b>TOTAL</b>	<b>5,972.01</b>

#### **LANDFILL**

N.H. Electric	218.99
NE Telephone	276.60
Upper Valley Lake Sunapee Council (Solid Waste)	320.00
Treas., State of NH - Signs	114.22
Treas., State of NH - Gloves	60.12
L.E. Weed	509.69
Larry Sargent	1099.00
John Salo	1099.00
Leon Geil	397.67
United Constuction	9060.00
John Callum, Jr.	63.00
James Jarvis - Mileage	18.72
Pinetree Waste Corp.	57.50

#### **PAYROLL**

James Jarvis	3052.00
Harold Johnson	1766.00
Steve Bunten	625.00
Victor Parotto	80.00
Eric Callum	40.00
<b>TOTAL</b>	<b>18857.51</b>

<b>SEPTAGE - CONTRACTED SERVICES WITH CLAREMONT</b>	<b>1095.00</b>
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<b>LAKE SUNAPEE HOME HEALTH</b>	<b>3500.00</b>
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<b>GOLDEN CROSS AMBULANCE</b>	<b>8502.00</b>
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#### **LEGAL EXPENSES**

Connie Jackson & Robert Morgan	3766.21
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#### **AD & ASSOCIATIONS**

Eagle Pub.	736.57
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N.H. Resources Rec. Assoc.	150.00
Road Agent Assoc.	20.00
Granite State Designers	30.00
N.H. Tax Coll. Assoc.	77.00
N.H. Assoc. of Conserv. Comm.	125.00
N.H. City & Town Clerk Assoc.	45.00
N.H. Gov. Finance Assoc.	30.00
N.H. Local Welfare Assoc.	25.00
N.H. Municipal Assoc.	500.00
<b>TOTAL</b>	<b>1738.57</b>

## **CEMETERIES**

Unity Electric	350.35
Flags	80.00
Trailer Repair	262.94
Kenneth Hall, Mileage	43.00
Fleury's Small Engine	258.70
LaValley Building Supply	41.79
Lambert Supply	165.05
George Dunn Construction	80.00
Agway	244.90
Ron Lique	91.98

## **PAYROLL**

Kenneth Hall	119.00
James Jarvis	577.50
William Whitlock	577.50
Ron Lique	1005.00
Eric Callum	30.25
<b>TOTAL</b>	<b>3927.96</b>

<b>UNITY VOLUNTEER FIRE DEPT.</b>	<b>18301.00</b>
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<b>CIVIL DEFENSE (Radio \$400.00)</b>	<b>500.00</b>
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## **ANIMAL CONTROL**

S & R Grocery	47.25
Nelson's Hardware - Dog food	29.00

## **PAYROLL**

Jerri Bruno	900.00
<b>TOTAL</b>	<b>976.25</b>

## **POLICE**

Ron's Wrecker Service	42.03
NE Telephone	340.74
Valley Central Dispatch	2409.96
Will's Place	13.60
Goodyear Tire	62.50
Treasurer, State of N.H. - Gas	374.11
Unity Vol. Fire Dept.	600.00
Butterworth - Equity Pub. Co.	52.91
Kimball's Office Equipment	138.15



Alstead Gun Shop	138.90
U.S. Post Office	5.58
K-Mart	16.27
Ossipee Mt. Electric	67.75
Andy O'Nearne	17.75
Dept. of Safety	20.00
Wearguard	125.00
Film Postage	20.69
R & R Comm., Inc.	56.15
Dave Webber - Police	126.00
Neptune, Inc.	783.00
N.H. Dept. of Trans.	303.35
Golden Cross Ambulance Fast Squad	285.22
Claremont Police Dept.	22.27
Communications Conn.	310.00
Andy O'Hearne Uniforms	59.00
Twin State Gunsmithing	82.45
Cellular One	61.80
Paul & Son Ford	54.40
Canon Tire	307.00
A M Automotive Parts	20.18
Speedway Safety Service	274.25
Florida Bullet, Inc.	519.80
Barritt Bodkins	400.00
<b>PAYROLL</b>	
Barritt Bodkins	7771.00
Andrew O'Hearne	1722.00
David Webber	731.50
<b>TOTAL</b>	<b>18335.31</b>

#### **TOWN MAINTENANCE - HIGHWAYS AND BRIDGES**

George Dunn	1395.00
N.H. Electric	867.95
NE Telephone	537.76
Rice Oil	8947.10
Ed's Equipment	3037.35
R.N. Johnson	1645.49
Grappone	77.52
E.W. Sleeper	101.68
Frank Whitcomb	3196.26
Lewis Sand & Gravel	514.50
Bond Auto Parts	1569.59
Cheever Tire	1497.72
Donovan Spring	638.20
Dan' Service Center	980.05
L.E. Weed	10440.28
Merriam Graves	1473.43
N.E. Equipment	884.76
Robert Kline Welding	2679.00
Unity Electric	157.90

A & M Auto Parts	1472.55
N.C. Marro Supply	86.35
Max Cohen	1846.93
St. Pierre, Inc.	5396.61
Treasurer, State of N.H.	61.95
AKZO Salt	2380.09
Highway Steel	1131.00
Pinetree Lumber	132.80
Pike Industries	1131.00
Nat. Safety Equipment	108.00
SAS Auto Parts	28.00
Steve Fellows	135.00
Morways Auto Salvage	490.80
Canon Tire	21.00
Larry Wiggins, Engineer	832.00
Atlantic Broom Service	74.40
Dennis Lumber	194.83
Red Water Lumber - Bridge	1041.60
Atlantic Plow Blade	1719.74
Miller Engineering	130.00
Contech - Fabric	8548.50
Bob's Diesel Service	125.00
John Brown - Mowing	1120.00
Northeastern Culvert	2966.68
Portland Glass	155.77
Donald Davis - Gravel	24899.00
State of N.H. - reg.	1.50
John Callum, Jr. - Stakes	7.50
Ron's Fix-it Shop	68.40
Flying "K" Contractor	7762.50
United Construction	5963.00
Jason LeMere	10.75
<b>PAYROLL</b>	
Alvin Smith	23828.28
Richard Sturtevant	20053.00
Larry Conley	3854.75
Harold Booth	8711.53
<b>TOTAL</b>	<b>167,132.35</b>
 <b>EQUIPMENT</b>	
James St. Jean	3400.00

# UNITY OLD TOWN HALL- FUND BALANCE

	INCOME
CDBG GRANT	240,000.00
TOWN BOND	60,000.00
PLANS	1,090.00
ENERGY GRANT	<u>6,919.00</u>
	308,009.00
	EXPENDED OR
	OBLIGATED
MACMILLIN COMPANY - GENERAL CONTRACTOR	237,498.50
through change order #5	
MARK MITCHELL - ARCHITECTURAL SERVICES	37,966.00
UVLSC - ADMINISTRATIVE SERVICES	9,000.00
AUDIT	1,000.00
BOND FEES	2,000.00
LEGAL	1,242.10
BLUE PRINTS	628.76
SEPTIC DESIGN	3,512.76
SURVEY REED ANNEX	570.00
ADVERTISING	192.96
HISTORIC PHOTOS	138.00
DRAINAGE	3,583.86
ANTI-FREEZE FOR HEATING SYSTEM	165.00
PLANS RETURNED	375.00
SITE WORK	<u>4,000.00</u>
	301,872.94
	BALANCE
	AVAILABLE
	6,136.06



## HIGHWAY HOURS

Mud	517
Plowing & Sanding	1226.5
Holiday	176
Dump	448.5
Garage	953.5
Grading Mud Spots	319
Haul Gravel	87
Fill to Dump	127.5
Sanding	65
Posting Roads	5
Ice Problems	5
Cold Patch	205.5
Culverts	74
Clean up Quonset Hut	9
Cut Brush	33.5
Sweeper	49.5
Plank for Trailer	2
Storm Damage	31.5
Beaver Problems	54
Raking	22
Auction	16
Test Holes	12
Ditches	173
Personal Days	32
Post Signs	13
Railing	42
Bridges	366.5
Vacation Days	200
Dump - Tin Pile	9
Town Hall	26
Washouts	10
Thurber Road	390.5
Fisher Road	4
Turning Water - Clean Up Downed Trees	24.5
Ditching - Gilman Pond Road	252.5
Grading - Gilman Pond Road	12
Fabric - Thurber Road	54
Crossroad	95
Dump/Shop	17
Crossroad/Shop	16
Grading/Shop	16
Work on Common (Ditch & Trees)	76
Town Hall (Bell Tower & move materials)	27
TOTAL	6295

## TAX RATE COMPUTATION -- 1991

Total Town Appropriations	+ 544,287
Total Revenues and Credits	- 189,702
Net Town Appropriations	= 354,585
Net School Tax Assessment(s)	+624,446
County Tax Assessment	+146,821
Total of Town, School & County	=1,125,852
Deduct Total Business Profits	
Tax Reimbursement	-22,556
Add War Service Credits	+4,900
Add Overlay	+30,004
Property Taxes to be Raised	= 1,138,200

## PROOF OF TAX RATE COMPUTATION

Valuation	Tax Rate	Property Taxes
\$26,262,104	X 43.34	to be Raised
		= 1,138,200

## TAX COMMITMENT ANALYSIS

Property Taxes to be Raised	\$1,138,200
Less War Service Credits	4,900
Total Tax Commitment	1,133,300

## MUNCIPAL TAX RATE BREAKDOWN

	Net	Less	Apprvd Taxes to	Apprvd Tax Rate	Prior Year Tax Rate
TAX RATES	Approp.	BPT	Be Raised	1991	1990
Town	389,489	8,436	381,053	14.51	11.18
County	146,821	2,075	144,746	5.51	6.70
School Dist.	624,446	12,045	612,401	23.32	19.35
Total	1,160,756	22,556	1,138,200	43.34	37.23

## UTILITY SUMMARY

Connecticut Valley Electric	43,489
N.H. Electric Coop.	600,384
Public Service of N.H.	<u>49,912</u>
	693,785

## ELDERLY EXEMPTION COUNT

7 @ 5,000	35,000
2 @ 10,000	20,000
3 @ 20,000	<u>60,000</u>
	115,000

## VETERAN EXEMPTION

80 @ 50.00	4,000
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**CURRENT USE SUMMARY  
DECEMBER, 1991**

CATEGORY	CU VALUE	@ 52%	CU ACRES	NUMBER
11-Hort	7337.	3816.	14.80	5
12-Forag	67186.	34936.	289.14	16
13-Pastr	39152	20359.	391.80	25
14-xmas	1550.	806.	12.40	5
20-Forst	68525.	35631.	1574.33	28
21-Pine	183434.	95386.	3133.24	60
22-Hrdwd	118206.	61466.	3231.31	65
23-Spruc	51922.	26997.	1202.36	42
30-Wild	89105.	46335.	1409.40	22
31-Unprd	9619.	5004.	261.58	14
32-Unmgd	100103.	52054.	1267.72	41
33-Inact	2340.	1217.	19.50	2
34-Natur	300.	156.	20.00	1
50-wetld	4651.	2420.	342.90	28
90-Lot	888868.	888868.	593.21	118
91-balnc	122000.	122000.	0.00	73
<b>TOTAL</b>	<b>1,1754,298.00</b>	<b>\$1,397,451.00</b>	<b>13763.69</b>	<b>545</b>

**SCHEDULE OF TOWN PROPERTY  
AS OF DECEMBER 31,1991**

Lempster-Newport Road	\$1,430.00
LeMere Road-Septage	17,150.00
Old Bible Hill Road	12,500.00
Mica-Mine Road - Cemetery	560.00
North End Road - Landfill	11,600.00
Old Corey Town Road	1,660.00
Old Corey Town Road - Cemetery	3,490.00
Page Road	4,930.00
Unity Newport Road	2,250.00
Reed Property	15,080.00
Old Corey Town Road	4,710.00
Black North Road	8,140.00
Black North Road	5,750.00
Black North Road	12,850.00
Old Corey Town Road - Cemetery	6,260.00
Center Road	6,320.00
Eastman Road	160.00
Town Common	6,740.00
Fire Station, Land & Buildings	322,032.00
Equipment/Fire Truck -1962	30,000.00
FWD Pumper	32,000.00
School, Land, Building, Equip.	344,426.00
Libraries, Furniture & Equip.	2,000.00
Highway Dept., Land & Buildings	30,000.00
Equipment	190,600.00
Materials & Supplies	10,000.00
Police Equipment	7,100.00
Town Hall, Land & Building	45,880.00
Furniture & Equipment	4,000.00
West Unity Road	2,410.00
West Unity Road	4,210.00
Deleonardo Road	12,810.00
Four Wheel Drive	4,880.00
Old Correy Town Road	11,910.00
Center Road	<u>2,990.00</u>
<b>TOTAL</b>	<b>1,177,168.00</b>



**CAPITAL RESERVES  
AS OF DECEMBER, 1991**

Floyd E. DeLude Fund	743.74
Land Aquisition	5,229.54
Highway Vehicle	40,086.42
Septage	17,261.38
Revaluation	21,528.90
Insurance Casualty	2,000.00
Long Range Repairs For Old Town Hall	<u>1,000.00</u>
	87,849.98

TOWN OF UNITY  
SUMMARY OF TAX WARRANTS  
For the period of March 16, 1991 through December 31, 1991

.....Levies of.....	Total All Levies	1991	1990	1989	1988	1987	1986	1985	1984	1983
- DR. -										
Uncollected Taxes										
Beg. of Period	231,726.08		219,186.67	2,339.22	5,756.86	165.79		3,240.73	748.21	288.60
Property Taxes	9,450.00		5,400.00	790.00	1,520.00	990.00	750.00			
Resident Taxes	30,664.11		7,057.84	11,509.17	3,583.77	5,932.74	2,283.39	297.20		
Yield Taxes			600.00							
Current Land Use										
Taxes Committed										
To Collector	1,138,833.00	1,38,833.00								
Property Taxes		7,340.00								
Resident Taxes		5,165.00								
Yield Taxes										
Added Taxes			626.00							
Property Taxes										
Resident Taxes		540.00								
Yield Taxes										
Current Land										
Use Change Taxes			3,916.49							
Overpayments										
a/c Property Taxes	1,508.61	528.49	34.12	946.00						
a/c Resident Taxes	11.00	11.00								
Interested Collected	18,850.81	2,236.33	16,614.48							
Penalties	184.00	28.00	153.00	3.00						
Total Debits	\$1,449,415.10	\$1,154,681.82	\$253,588.60	\$15,587.39	\$10,860.63	\$7,088.53	\$3,033.39	\$3,537.93	\$748.21	\$288.60

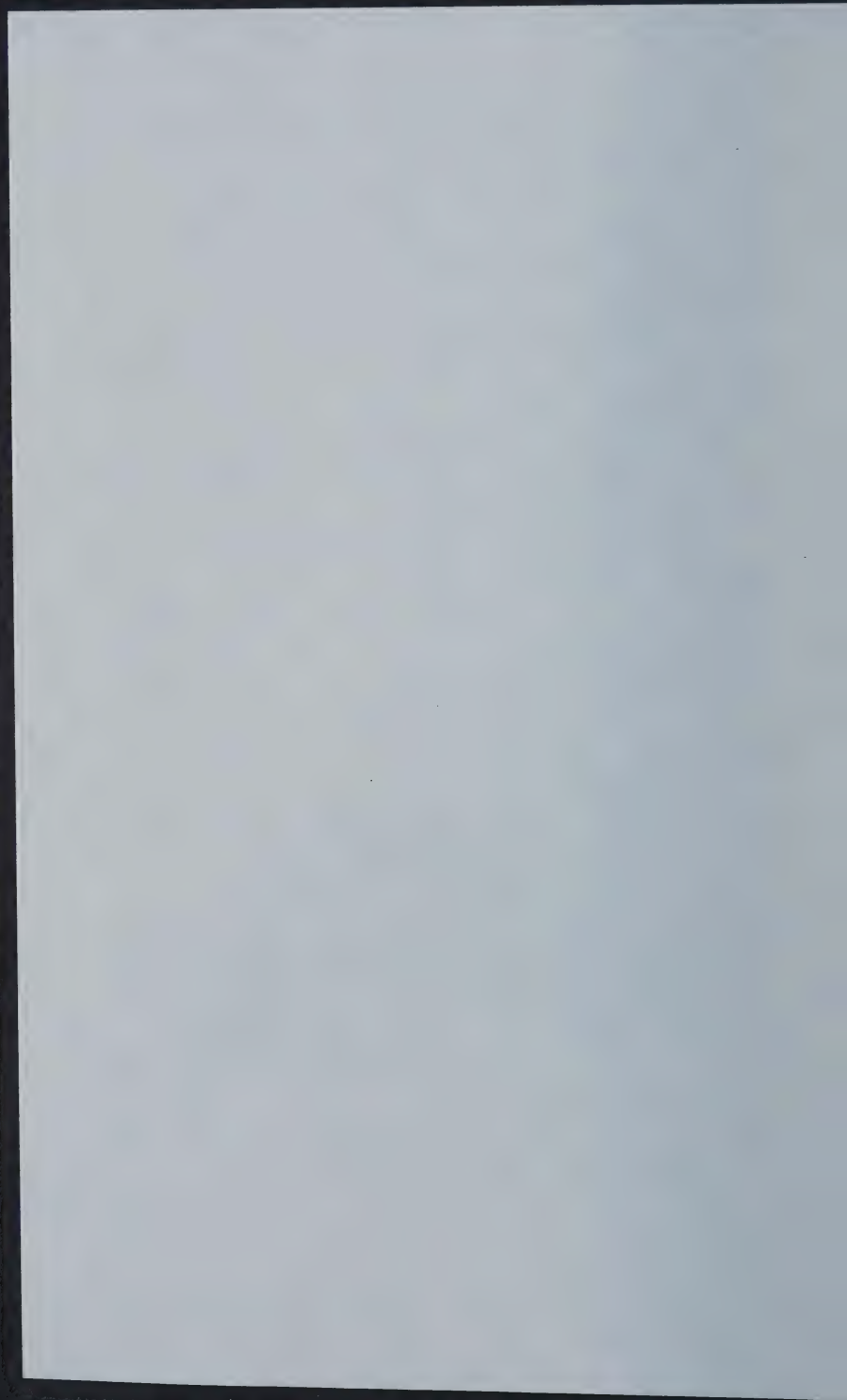
	Total All Levies	191	1990	1989	1988	1987	1986	1985	1984	1983
-CR-										
Remittances to										
Treasurer		818,764.06	206,742.52	2,133.00	614.96					
Property Taxes	1,028,254.54									
Resident Taxes	6,961.00	5,381.00	1,550.00	30.00						
Yield Taxes	8,206.98	2,890.22	5,316.76							
Current Land										
Use Change Taxes	681.17		681.17							
Interest	18,850.81	2,236.33	16,614.48							
Penalties	184.00	28.00	153.00	3.00						
Abatements										
Property Taxes	7,410.87	848.00	6,562.87							
Resident Taxes	3,570.00	300.00	3,270.00							
Yield Taxes	540.88	202.65	338.23							
Decded to the Town of Unity										
During the Period										
Uncollected Taxes -										
End of period										
Property Taxes	337,028.28	319,749.43	6,541.40	1,152,22	5,141.90	165.79		3,240.73	748.21	288.60
Resident Taxes	6,810.00	2,210.00	580.00	760.00	1520.00	990.00	750.00			
Yield Taxes	27,081.25	2,072.13	1,402.85	11,509.17	3,583.77	5,932.74	2,283.39	297.20		
Current Land										
Use Change Tax	3,835.32		3,835.32							
Excess Debits (Credits)										
Property Taxes	(.00)	(.00)	.00	(.00)						
Yield Taxes	.00	.00								
Curent Land										
Use Change Tax	(.00)		(.00)							
	\$1,449,415.10	\$1,154,681.82	\$253,588.60	\$15,587.39	\$10,860.63	\$7,088.53	\$3,033.39	\$3,537.93	\$748.21	\$288.60

**TOWN OF UNITY**  
**SUMMARY OF TAX SALE/LIEN ACCOUNTS**  
**For the period of March 16, 1991 through December 31, 1991**

.....Levies of.....		1989	1988	1987	1986	1985	1984	1983	1982	1981	1979
	Total All Levies	1990									
-DIR- Undeclared Taxes Beg. of Period	109,608.85	69,651.16	20,599.57	4,872.27	3,651.91	3,638.20	4,332.41	1,844.77	633.83	363.36	21.37
Taxes Sold/Executed To Town During Yr.	137,305.73	137,305.73									
Interest & Costs After Sale	30,590.38	9,402.79	3,596.90	2,508.19	3,203.37	2,656.37	2,378.93		1,018.28		
Overpayments	90.00								90.00		
Adjustment for Collection of Unrecommitted taxes	1,444.43			208.61	1,078.03	157.79					
Total Debits	\$279,030.30	\$146,708.52	\$24,196.47	\$7,589.07	\$7,933.31	\$6,542.36	\$6,711.34	\$1,844.77	1,742.11	\$363.36	\$21.37



All		Series of																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009	3010	3011	3012	3013	3014	3015	3016	3017	3018	3019	3020	3021	3022	3023	3024	3025	3026	3027	3028	3029	3030	3031	3032	3033	3034	3035	3036	3037	3038	3039	3040	3041	3042	3043	3044	3045	3046	3047	3048	3049	3050	3051	3052	3053	3054	3055	3056	3057	3058	3059	3060	3061	3062	3063	3064	3065	3066	3067	3068	3069	3070	3071	3072	3073	3074	3075	3076	3077	3078	3079	3080	3081	3082	3083	3084	3085	3086	3087	3088	3089	3090	3091	3092	3093	3094	3095	3096	3097	3098	3099	3100	3101	3102	3103	3104	3105	3106	3107	3108	3109	3110	3111	3112	3113	3114	3115	3116	3117	3118	3119	3120	3121	3122	3123	3124	3125	3126	3127	3128	3129	3130	3131	3132	3133	3134	3135	3136	3137	3138	3139	3140	3141	3142	3143	3144	3145	3146	3147	3148	3149	3150	3151	3152	3153	3154	3155	3156	3157	3158	3159	3160	3161	3162	3163	3164	3165	3166	3167	3168	3169	3170	3171	3172	3173	3174	3175	3176	3177	3178	3179	3180	3181	3182	3183	3184	3185	3186	3187	3188	3189	3190	3191	3192	3193	3194	3195	3196	3197	3198	3199	3200	3201	3202	3203	3204	3205	3206	3207	3208	3209	3210	3211	3212	3213	3214	3215	3216	3217	3218	3219	3220	3221	3222	3223	3224	3225	3226	3227	3228	3229	3230	3231	3232	3233	3234	3235	3236	3237	3238	3239	3240	3241	3242	3243	3244	3245	3246	3247	3248	3249	3250	3251	3252	3253	3254	3255	3256	3257	3258	3259	3260	3261	3262	3263	3264	3265	3266	3267	3268	3269	3270	3271	3272	3273	3274	3275	3276	3277	3278	3279	3280	3281	3282	3283	3284	3285	3286	3287	3288	3289	3290	3291	3292	3293	3294	3295	3296	3297	3298	3299	3300	3301	3302	3303	3304	3305	3306	3307	3308	3309	3310	3311	3312	3313	3314	3315	3316	3317	3318	3319	3320	3321	3322	3323	3324	3325	3326	3327	3328	3329	3330	3331	3332	3333	3334	3335	3336	3337	3338	3339	3340	3341	3342	33



# Report of The Trust Funds of The City or Town of

Daily

on December 31, 1921

DATE OF CREATION	NAME OF TRUST FUND Last first three funds invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED Where, in what deposits, securities, bonds, etc. (if common trust, so state)	Balance Beginning Year	New Funds Created	Cash Gifts or (Losses) on Securities	Withdrawals	Balance Ending Year	INCOME			Grand Total of Principal & Income
									MOORE DURING YEAR Percent Amount	Expended During Year	Balance End Year	
1883	EDWARD KEYES	SCHOOL	CLARENCE SAVINGS CO. 841374061	4186.43					.70	400.06	400.06	4186.43
1921	LEWIS J. BARTLETT	"	"	2029.85					.30	168.98	168.98	2029.85
	TOTALS			6836.28						569.02	569.02	6836.28
1920	JOHNSON	LIBRARY	CLARENCE SAVINGS CO. 780320261	100.00					.010	7.96	7.96	
1900	JOHNSON	CEMETARY	"	200.00					.021	15.52	15.52	
1913	QUIMBY	"	"	200.00					.021	15.52	15.52	
1915	BARTLETT	"	"	100.00					.010	7.96	7.96	
1909	TOWNSEND	"	"	100.00					.010	7.96	7.96	
1907	CLARK	"	"	500.00					.052	38.81	38.81	
1918	TOWNE	"	"	100.00					.010	7.96	7.96	
1916	HOBART	"	"	200.00					.021	15.52	15.52	
1919	NEAL	"	"	100.00					.010	7.96	7.96	
1920	GLIDDEN	"	"	100.00					.010	7.96	7.96	
1920	HUNTTON/HOBART	"	"	100.00					.010	7.96	7.96	
1928	F. B. STOWELL	"	"	50.00					.005	3.88	3.88	
1926	MARTIN HUNTTON	"	"	100.00					.010	7.96	7.96	
1926	MELLIE C. LEWIS	"	"	200.00					.021	15.52	15.52	
1926	RALPH E. LUFKIN	"	"	200.00					.021	15.52	15.52	
1928	S. M. STRAW	"	"	100.00					.010	7.96	7.96	
1942	FLORENCE E. LUFKIN	"	"	100.00					.010	7.96	7.96	
1942	ELLA E. BREED	"	"	100.00					.010	7.96	7.96	
1944	GEORGE CARRI	"	"	200.00					.021	15.52	15.52	
	TOTAL			2850.00						221.17	221.17	

Report of The Trust Funds of The City or Town of

*Wilder* on December 31, 19 *81*

DATE CREATION	NAME OF TRUST FUND List first three trusts invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED Whether bank, deposits, stocks, bonds, etc. or Common trust, or joint	PRINCIPAL				INCOME			Balance End Year	Expend During Year	Balance End Year	Grand Total of Principal & Income
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Percent	Amount	Balance Beginning Year				
1944	HELEN D. STROW	CEMETERY	CD 78023 00281	100.00				.010	7.76		100.00	7.76		
1958	GEA. P. JOHNSON	"	"	200.00				.021	15.52		200.00	15.52		
1960	E. PAREY BREED	"	"	100.00				.010	7.76		100.00	7.76		
1964	JOHN G. BLAKE	"	"	100.00				.010	7.76		100.00	7.76		
1966	G. P. JOHNSON	"	"	100.00				.010	7.76		100.00	7.76		
1971	GEA. + ELIZABETH CALLUM	"	"	100.00				.010	7.76		100.00	7.76		
1975	BETSY HORTON JES. MARINA TWITCHELL	"	"	300.00				.031	23.97		300.00	23.97		
1975	FLOYD + MARGARET NEWELL	"	"	100.00				.010	7.76		100.00	7.76		
1975	CHAR. + VIRGINIA THOMBLEY	"	"	100.00				.010	7.76		100.00	7.76		
1976	ETTA L. + MARIAN SMITH	"	"	100.00				.010	7.76		100.00	7.76		
1976	FRED + EDITH B. PARSE	"	"	100.00				.010	7.76		100.00	7.76		
1976	DAUCE STEWART	"	"	100.00				.010	7.76		100.00	7.76		
1976	AILEY + EMILE PARSE	"	"	100.00				.010	7.76		100.00	7.76		
1976	Wm. + FUMITO PIABACH	"	"	100.00				.010	7.76		100.00	7.76		
1977	DOMINIC J. + FRANK ANTELL	"	"	100.00				.010	7.76		100.00	7.76		
1977	SAMUEL H. ROBERS	"	"	50.00				.015	3.88		50.00	3.88		
1977	JARR + HELLIE C. FELLWIS	"	"	100.00				.010	7.76		100.00	7.76		
1975	RAYMOND + MARGARITE THOMBLEY	"	"	100.00				.010	7.76		100.00	7.76		
1977	JOHN + MARIAN FELLWIS	"	"	200.00				.021	15.52		200.00	15.52		
1978	CHARLES RABBINS	"	"	100.00				.010	7.76		100.00	7.76		
1979	ALLEN + ELSIE MURPHY	"	"	50.00				.005	3.88		50.00	3.88		
1979	ROTH BERG	"	"	2500.00					194.01		2500.00	194.01		



DATE OF CREATION	NAME OF TRUST FUND List first three trusts invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED Where bank, apoth, stocks, bonds, etc. (if common trust, so state)	%	PRINCIPAL					INCOME			Grand Total of Principal & Income at End of Year
					Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	Percent	Amount	Expended During Year	Balance End Year
1979	MICHAEL & JANE THAYER	CENETARY	COMMON TRUST, AS STATED	100.00	100.00				100.00	100	7.76	7.76	
1979	STONE & JANE THAYER	"	"	100.00	100.00				100.00	100	7.76	7.76	
1980	CECIL & BERNARD COLLUM	"	"	100.00	100.00				100.00	100	7.76	7.76	
1981	MARTIN T. TATRO	"	"	50.00	50.00				50.00	100	3.88	3.88	
1979	MICHAEL & JANE THAYER	"	"	50.00	50.00				50.00	100	3.88	3.88	
1979	BAUER FAMILY & KAY	"	"	400.00	400.00				400.00	100	31.65	31.65	
1980	CATHERINE & MYRAE GIBSON	"	"	100.00	100.00				100.00	100	7.76	7.76	
1981	IRENE B. CHASE	"	"	50.00	50.00				50.00	100	3.88	3.88	
1981	Wm. V. ROSEBERRY HEINO	"	"	100.00	100.00				100.00	100	7.76	7.76	
1981	KALERIS TYNNE HEINO	"	"	100.00	100.00				100.00	100	7.76	7.76	
1982	CLINTON W. GUNETTE	"	"	50.00	50.00				50.00	100	3.88	3.88	
1982	JAMES A. & CHRISTINE KENT	"	"	100.00	100.00				100.00	100	7.76	7.76	
1983	ABBE P. NEWTON	"	"	500.00	500.00				500.00	100	38.81	38.81	
1983	LEONARD & LINDA LACROIX	"	"	100.00	100.00				100.00	100	7.76	7.76	
1983	R. KOSKI JR.	"	"	100.00	100.00				100.00	100	7.76	7.76	
1985	IVAN SIMONEAU	"	"	50.00	50.00				50.00	100	3.88	3.88	
1984	HERBERT HUNTER	"	"	50.00	50.00				50.00	100	3.88	3.88	
1984	JOSEPHINE BROWN	"	"	50.00	50.00				50.00	100	3.88	3.88	
1986	JOE BELISTE	"	"	50.00	50.00				50.00	100	3.88	3.88	
1986	CHARLES & IRENE GIBSON	"	"	100.00	100.00				100.00	100	7.76	7.76	
1985	EARL & ELEANOR GIBSON	"	"	100.00	100.00				100.00	100	7.76	7.76	
1985	VICTOR & ANITA AGS	"	"	100.00	100.00				100.00	100	7.76	7.76	
	TOTALS			2,500.00	2,500.00				2,500.00		194.02	194.02	

Report of The Trust Funds of The City or Town of

*Unity*

on December 31, 19 *91*

DATE OF CREATION	NAME OF TRUST FUND <small>List first three trusts invested in a common trust fund</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>Whether bank, deposits, stocks, bonds, etc. (if common trust, so state)</small>	PRINCIPAL			Balance Beginning Year	INCOME DURING YEAR		Expended During Year	Balance End Year	Grand Total of Principal & Income
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities		Percent	Amount			
1975	RICHARD + LINDA TRAMBLEY	CENETARY	COMMON STOCKS	100.00			100.00	.00	7.76	7.76		
1976	PAUL + GLORIA BOARDMAN	"	"	100.00			100.00	.00	7.76	7.76		
1977	JULIA SLACK	"	"	50.00			50.00	.00	3.88	3.88		
1978	FRANK + FRANCES FLEY	"	"	50.00			50.00	.00	3.88	3.88		
1979	TODDER	"	"	100.00			100.00	.00	7.76	7.76		
1980	EDWARD B. WOOD	"	"	100.00			100.00	.00	7.76	7.76		
1981	RUSSELL SMITH	"	"	100.00			100.00	.00	7.76	7.76		
1982	CHARLES D. NEWTON	"	"	100.00			100.00	.00	7.76	7.76		
1983	CHARLES D. TATTO	"	"	100.00			100.00	.00	7.76	7.76		
1984	SHIRLEY TOWLE	"	"	100.00			100.00	.00	7.76	7.76		
1985	WILMA B. LITTLE	"	"	100.00			100.00	.00	7.76	7.76		
1986	FRANK + CARLIE E. REED	"	"	100.00			100.00	.00	7.76	7.76		
1987	ALBERT + RABIE S. REED	"	"	100.00			100.00	.00	7.76	7.76		
1988	MR. + MRS. CHARLES HAINES	GENERAL CENETARY	"	100.00			100.00	.00	7.76	7.76		
1989	EXTRA		"	50.00			50.00	.00	3.88	3.88		
1990	TOTALS			1650.00			1650.00	.00	138.64	138.64		
1991	KENNETH + MARIE WOOD	CENETARY	COMMON STOCKS	100.00			100.00	.00			100.00	
1992	BRIAN CLOUGH	"	"	50.00			50.00	.00			50.00	
1993	AUDREY + ROBERT SHEPARD	"	"	100.00			100.00	.00			100.00	
1994	TOTALS			250.00			250.00	.00			250.00	
1995	A.M. PERKINS	CENETARY	SAVINGS BOND SERIES G. FUND	100.00			100.00	.00			100.00	
1996	DORANCE IN CHECKING							.00				
1997	ROBERT INTEREST						78.40	.00	19.68	19.68	98.08	

## UNITY PLANNING BOARD

The Unity Planning Board had a very slow year for subdivisions. Due to the economy there was very little building going on in town. With the light work schedule we, the board, started to work on the updating the Master Plan. We put in extra meeting nights during the summer and the fall, so we could get the questionnaires out to the people. The returns of the questionnaires have been great and we wish to thank all of you for your time, effort, and ideas. When we have everything compiled, we will mail you all the results.

On the lower part of this page you will see the expenses and income for the year, and also the number of subdivisions and annexations.

Thank you,  
Fred Hall, Chairman

### Expenses

Eagle Publications	368.30
Equity Publishing	112.00
Argus-Champion	46.50
Priscilla Swensen	503.00
Upper Valley (300.00 Credit) (Dues 1028.00 -	
Questionnaire & Postage	4036.54
Jackson & Morgan	618.00
Colonial Florist	35.00
Sullivan County Reg. of Deeds	14.00
U.S. Post Office	<u>238.67</u>
<b>TOTAL</b>	<b>5972.01</b>

### Income

Subdivisions regulations	15.00
2 Subdivisions	286.40
Denied Subdivisions from 1990	<u>512.50</u>
<b>TOTAL</b>	<b>813.90</b>

#### Subdivisions

Maurice Oakley	2 lots
James Murgatroy	2 lots

#### Annexations

Ralph Reed to Town of Unity

Fred E. Hall, Chairman  
Nancy Zecos, Co-Chairman  
Willard Hathaway, Ex-Officio  
Jamie Miller  
Jay Little\*  
Steve Belletsky  
Alternate,  
Floyd Rice

\*Resigned

## UNITY FREE PUBLIC LIBRARY 1991 REPORT

This past year has been a busy one at the library. We have made some changes and we hope you will come in and see what we have done. Mrs. Lique has been taking night courses at Keene State College and is applying what she has learned into the daily operations of our library. This year we are hoping to improve our reference library. We are fortunate to have some excellent reference books and hope to add a few more. Mrs. Lique will also be working on the Outreach Program. She will be visiting the Sullivan County Nursing Home with videos for the residents enjoyment. If you have not been in to visit the library, please do so. It is your library and your tax dollar. Please come in and browse or just stop by to say hello. We welcome any suggestions you may have. The library is open the following hours:

Mon. - Fri.	2:30 - 4:30
Sat.	1:00 - 3:00

The Trustees meet on the first Monday of every month at 7:00 P.M. These meetings are open to the public and we would be happy to see you there. Many thanks to the Friends of the Library for the books they purchased this year.

Respectfully submitted,  
Shirley A. Osgood, Chairman  
Board of Trustees  
Unity Free Public Library

### INCOME AND EXPEDITURES

Balance on Hand 01/01/91	905.39	
Town Appropriation	5000.00	
Interest	54.73	
Trust Fund	8.02	
Fines	8.26	
<b>TOTAL</b>		<b>5976.40</b>

Librarians Salary	2377.88	
Books	1328.04	
Telephone	341.03	
Supplies	277.73	
Magazines	225.63	
Audio-Visual	84.89	
Miscellaneous	30.00	
Librarians Tuition and Mileage	858.20	
Balance on Hand 12/31/91	453.00	
<b>TOTAL</b>		<b>5976.40</b>

Ina Thurber  
Shirley A. Osgood  
Sherry Schultz



## UNITY FREE PUBLIC LIBRARY LIBRARIAN'S 1991 REPORT

I believe, that it is with progress, that I bring you my annual message concerning the Unity Library.

The Unity Elementary School and the Unity Town Library seem to work in harmony, which sure does make it pleasant for all of us to work.

The students seem to be patronizing the library much more, after school hours, than they were even a year ago. They are realizing that they can come here to do school studies, and if they run into a problem, that I can help them if the need be.

At the time of the writing of this report last year I had been attending courses at Keene State, to start working on acquiring my credits toward becoming a certified librarian.

At that time the course was: Purchasing and Weeding - end result a B+. Now as I prepare this, I have attended another course: Reference #1. This was an extensive course, but my brain didn't fail me again. End result - a B+. This very day as I am typing this - I begin another course this evening - This time: Cataloging.

How lovely it is to put the brain to work and achieve, and my goal is to bring this all back to the library and put it to work. I am able to do that, I believe it is already showing in the library progress.

I have not been able to do as much with the outreach program this year because of the above activities, but all is not forgotten by any means.

We have separated the school library and the town library, within the one room we share. This was in agreeance with both parties. It is working out so well. By doing this both entities realize much better what books they possess, and I find it so much better to care for just the Town Books.

One of my goals this year is to enlarge the reference section of the library, but I was pleased to find that we have several of the suggested reference volumes already, but we need more, to better provide accurate, instant information to our public.

Please utilize the library, browse, suggest, discuss and just plain enjoy.

### Statistical Information:

Discarded Books this year (1991): 94

Purchased - Brand New Books: 79

Visitors: 167, New Members: 114, Periodicals Loaned: 19, Books Loaned: 182

Books Repaired: 13, Paperbacks Loaned: 45, Videos Loaned: 8, Interlibrary

Loans: 9, Fines Collected: \$8.26, Books Accessioned: 176, Membership Re-

newals: 1, Copying for Students: 8, Books Lost to Non-return: 3 Students moved away . Our VCR was Stolen.

Here, I would like to add: On Fridays many books are loaned to students from the Town Library, and because I have only been doing a full day here on the school's library day since September I have not kept count of the numbers that have been loaned (Records are kept). But, in 1992 I will keep the count and record it next year

for this report.

Our Summer Reading Program was poorly attended by the students this last summer, and I hope that 1992 will show improvement. Each student has a letter to take to their parents before school closes for the summer. I hope more will participate this next season.

Sometime near and dear to your hearts, is what your tax dollar is doing for you. WELL - Your library is part of your tax dollar.

Patricia L. Lique  
Town Librarian

## **UNITY POLICE DEPARTMENT 1991 REPORT**

Enclosed you will find a break down of activity and property owned by the Town of Unity Police Department. As you can see, it was a busy year with a total of 474 calls which is a 4.0% increase of 1990. Of the total number of calls 36 were handled by NH State Police.

There were no major incidents which occurred in 1991, and the the investigation into the 1990 town office burglary continues by NH State Police and the Sullivan County Attorney's office with assistance from this department.

The only change which came about in 1991 was the revision of the Town parking ordinance. Changes were made in the winter parking ban which is now in effect from November 1 thru April 15 yearly. The control on abandoned vehicles for more than 72 hours on road right of way in the Town. The control of un-fit vehicles on the road right of way in town for more than 72 hours and the abandonment of vehicles on the travel right of way.

The only major purchases for the department was the purchase of an additional service weapon for a 3rd member of the department. Secondly was the purchase of a cellular telephone for the cruiser. This is for the times the officer is on the outskirts of the town and the communicaitons center needs an immediate telephone call. Any long distance calls or calls in the immediate downtown area are made from the Town Office phone. This has reduced the departments monthly phone bill considerably.

Currently there is a 17 week drug awareness class which is being taught in the school by Trooper Jerrey Maslan of NH State Police. This is a class which is taught nationwide. Trooper Maslan spends one day a week with the students and teaches 1 class on drug awareness.

In closing I would like to take this opportunity to thank you for allowing us to serve the Town for 3 years and would like your support on our requested budget and in the year to come.

Yours in safety  
Barritt C. Bodkins,  
Sargeant, Officer in Charge  
Andrew S. O'Hearne

# UNITY POLICE DEPARTMENT BREAK DOWN OF CALLS FOR 1991

The following figures are not included in the total number of calls for the year  
Motor vehicle stops with warnings or no action taken, 56

The following break down of calls was received by Valley Dispatch:

Abandoned Property	10
Accidents	25
Alarms	20
Animal	09
Assaults	05
Assist Other Departments	10
Burglaries	14
Criminal Mischief	14
Criminal Trespass	07
Driving While Intoxicated	04
Disabled Vehicles	12
Dog Complaints	21
Domestics	05
Dump Complaints	02
Firearms/Fireworks Complaints	05
Fire Calls	07
Highway Matters	10
Juvenile Complaints	06
Keep the Peace	02
MV stops w/ summons	40
Message Delivery	09
Missing Juveniles	04
Noise Complaints	05
Open Doors	11
Permits Issued	07
Police Info	45
Recovered Stolen/Missing Property	06
Request Officer	78
Serve Paperwork	11
Special Details	19
Thefts	13
Town Office Requests	25
Total # of Calls	474

## NOTES"

1. Dog complaints and animal complaints are primarily handled by the dog officer Jerri Bruno in the initial complaint received by the communications center.

2. The 2 categories police info and request officer are catch all categories. Police info is used for information received from other police agencies. Request officer is used when there is not another classification.



## PROPERTY OWNED BY UNITY POLICE DEPARTMENT

1990 Ford Bronco 4 x 4 Cruiser	1
99 Channel Motorola Radio w/ Antenna	1
General Electric 8 Channel Non-scanning Radios	2
10 Channel Regency Scanning, Radio	1
30 Channel Regency Scanners	2
Kustom KR10 Radar Unit	1
14 Channel King Portables	2
Federal Siren Drive with Speaker	1
Streamlight Flashlight w/ charger	1
Whalen 6 Strobe light bar with control box	1
Glock Model 17 9MM weapons w/ clips	2
Glock Model 19 9MM weapon w/ clip	1
Equipment Box	1
Wooden Custom Built Console-installed	1
Orange nylon first aid kit w/ supplies	1
Blue nylon portable oxygen kit w/ supplies	1
Motorola Cellular Telephone w/ antenna	1
Full sets of leather gear	2
1 full left hand set-up	
1 full right hand set-up	
PR24 Baton w/ holder	1
PR24X Baton w/ holder	1
Set of single blue lights w/ power pack	1
Shotgun	1
3 drawer filing cabinets	2
4 drawer combination lock safe	1
Desks	3
Smith Corona electric typewriter	1
Unknown model electric typewriter	1
Assorted Office Equipment,	
Assorted Police Equipment,	
Assorted Uniform Equipment,	
Assorted RSA Books	

## **UNITY VOLUNTEER FIRE DEPARTMENT**

The Unity Volunteer Fire Department responded to 50 calls this year. Most of the call were not of a serious nature.

This year we added new office space to the old kitchen area downstairs. This gives us a place to keep our office equipment and the Fire Department records. We also had vinyl siding installed to three sides of the building and hope to do the fourth side in 1992.

We had four Firefighters take a state level 1st Responder Course for Haz. Mat. Accident Related Incidents to meet N.F.P.A. standards and six Firefighters took an Accident Rescue Related Course in Woodstock, V.T. (N.H. State Level Course). The Rescue Squad (Firefighters) are in the process of taking Advanced First Responder Course, with Golden Cross Ambulance to keep our medical response up-to-date. We also purchased a 1958 Mac 1,000 GPM pumper, diesel -automatic from Baldwin, New York's Fire Department.

We would like to thank the Club 62 members for help with the payment of the new truck, (which is now seven years old) and the people that repoded to our fundraiser newsletter.

**Emergency No.: 1-352-1100**

**Non-emergency No.: 543-3838**

Fire Warden, Robert Janelle - Home No.: 543-3823

Fire Chief, Deputy Fire Warden, Robert Brown - Home No.: 543-0274

Deputy Fire Cief, Deputy Fire Warden, Everett Hodge - Home No.: 863-2145

Captain, Deputy Fire Warden, George Dunn - Home No.: 542-7335

You can also request burning permits from these 4 people.

Respectfully submitted,

Robert H. Brown

Unity Volunteer Fire Department

Fire Chief

# **UNITY VOLUNTER FIRE DEPT**

## **PROPOSED 1992 BUDGET**

	Appropriations 1991	Actual 1991	Appropriations 1992
Insurance	9,000	4,700.00	4,700
Gasoline	750	771.35	600
#2 Fuel Oil	1,200	1,321.47	1,200
Telephone	400	379.10	500
Electricity	1,600	1,450.38	1,500
Dues and Training	0	451.48	1,000
Dispatch Service	1,600	1,670.74	1,700
Truck Payment	6,750	6,750.00	6,750
Fund Raising Expense	1,000	1,214.75	1,200
Office Supplies	700	50.49	200
Legal Expense	1,000	538.92	500
Building Maintenance	5,300	9,122.67	5,000
New Equipment	7,000	1,494.29	7,000
Equipment Repair	0	1,303.83	1,500
Truck Maintenance	0	550.63	800
Donations	0	264.80	200
Misc.	0	<u>1,741.96</u>	<u>500</u>
Totals	36,300	33,776.86	34,850
Amount To Be Appropriated at Town Meeting			<u>24,500</u>
Amount To Be Earned By The Department			10,350

Respectfully,

Everett Hodge

Ron Lique

Bruce Baker

Budget Committee Unity Volunteer Fire Dept.

Everett Hodge

Treasurer Unity Volunteer Fire Dept.

## **BUILDING INSPECTOR**

Houses	9
Manufactured Houses	5
Additions	6
Garages	7
Barns	2
Sheds	3
Water Filtration Plant	1
<b>TOTAL</b>	<b>33</b>

Everett Hodge  
Building Inspector

## **HEALTH OFFICER' REPORT FOR 1991**

During the past year I inspected 12 bed bottoms and issued certificates of occupancy. I investigated 9 health related problems all of which were taken care of. I also reviewed and approved numerous septic plans.

Everett Hodge  
Health Officer

## **CEMETERY REPORT OF UNITY**

After taking the job of Sexton for Unity, N.H. in late August, I found much work needed to be done, in all cemeteries.

After the mowing season was over in late September, I had loam delivered to the Center Cemetery and to the East Unity Cemetery, and have started to fill sunken graves and have begun repairing the fences.

I have plans for 1992, to have all the graves leveled and reseeded, and the fences repaired and painted in both the Center and the East Unity cemeteries.

By the end of 1993 I will have all of the Unity cemeteries in order.

I received a call that there was damage to gravestones, and that the fence was missing at the cemetery on the Mica Rd., and this is not being left out. This is one of the considerations in my last statement concerning the work all being done by the end of 1993.

Respectfully submitted,  
Ron Lique  
Unity Town Sexton



## WELFARE OFFICE REPORT - 1991

Please find the annual Welfare Report enclosed for the fiscal year 1991.

As I was appointed to the office at the beginning of August, 1991, I can only report on the information given to me by the Town Administrator and on the activity that has taken place since that date.

If there are any discrepancies or questions I am readily available to discuss these matters at your request.

Since taking over the duties of Overseer of Welfare for the Town of Unity beginning August, 1991, there have been no dispersements authorized.

The following is a breakdown of dispersements and services rendered by this department for fiscal year 1991.

Cash Vouchers for Food and Gas	\$983.25
Payments for Residential Electricity	428.86
Rent Payments	100.00
Housing/West Central Services/Claremont	180.00
Welfare Handbook	<u>10.00</u>
TOTAL DISPERSEMENTS	\$1,701.11

Liens were placed on two properies in 1991. A third lien was paid in full and notice given to the Tax Collector to remove said lien.

The Unity Mountain 4-H Club solicited donations of food for the needy. As a result, several food baskets were dispersed for Thanksgiving and Christmas.

Donations of food were also received from the Beagle Club and given away over the Holidays.

Many Thanks to the community for their efforts and generosity during these hard economic times.

Rodney Minckler  
Overseer of Welfare

## **REPORT OF CONSERVATION COMMISSION FOR 1991**

The Conservation Commission has diligently pursued several objectives this year.

We have purchased a set of aerial maps (1981) and a second set (1991) will be purchased soon. Largely through the efforts of Barty Flanders, we attempted to get matching fund grants from the Agricultural Cost Sharing office (ASGS) to do the bank along West Unity-Charlestown Road, and Rip-Rap by Charles' Bridge near Slacks' Falls. This was not successful due to #1 the Town does not own the land adjacent to the bank and #2 this is a municipal problem and does not qualify for a grant. After much preparatory groundwork throughout the year, in October, the Conservation Commission began working earnestly on a Deed of Conservation Easement from Sullivan County to preserve 230 acres of productive farm and forest land including the undeveloped water frontage along Marshall Pond located in the north end of Town. If we are successful in this endeavor, and with care, this will provide access to a beautiful scenic area for the general public to enjoy forever.

Members of the Commission include Chairman Evelyn Page, Ethel Jarvis, Secretary, Leon and Carol Dombroski, Barty Flanders and Jenny Wright. We meet on Thursday at the Town Office at 10:30 a.m. and welcome the public.

Respectfully submitted,  
Ethel Jarvis, Secretary

## HISTORICAL SOCIETY - 1991

In this, the eighth year that the Historical Society has been in existence, we have had an interesting twelve months.

The highlight of the summer was our Old Home Day, which was held on July 27, once again under the capable supervision of Tyyne Cox. Many of Unity's organizations aided in the day's success, the Volunteer Fire Department, the Antique Tractor Club, the School Board and the 4-H. Certificates of recognition were presented to Geraldine Callum, the oldest resident present; to Clifford Stone, the oldest native present; and to Clyde Quimby, the oldest person born in Unity but no longer a resident, also present. Enjoyable entertainment was provided to the town by Joe Jennings, Andrew Callum, The Fiddlers, Paul Woods, Rich Baron and a Live Country Band with Jerry Serem and friends. We appreciate the fact that the Bellows Falls American Legion Color guard attended along with Senator George Disnard for the presentation of the Veterans Memorial Plaque which is located on the Town Common. The speaker for the Bicentennial of the U.S. Constitution Bill of Rights was Norwood Keeney III. We are looking forward to another Old Home Day, to be held July 25, 1992.

One of our most interesting meetings was the one at which Nancy Muller, Director, Division of Historical Resources spoke on how to preserve old records.

Peg DeLude's estate presented us with several record books dating back to the 1800's. We are grateful to have received from the same source, the original grant to Buckingham, presently known as Unity.

Loraine Light had purchased a Unity friendship quilt which she donated to the Unity Historical Society. We are fortunate in that our store of memorabilia has increased. Any persons having old pictures or letters should be reminded that the Historical Society would appreciate receiving them.

Once again we would like to remind people that we meet the second Thursday of the month, at the home of Loraine Light. Interested parties are always welcome.

Respectfully submitted,  
Loraine Light, President  
Tyyne Cox, Vice-President

## COMMUNITY YOUTH ADVOCATES PROJECTED BUDGET

Expenditures	
Salaries	65,000
Taxes	4,531
Medical Insurance	10,000
General Insurance	2,500
Workman's Comp.	1,500
Contact Labor	500
Office Supplies	1,000
Dues, Licenses, Subscriptions	500
Postage	500
Telephone	3,600
Directors Expense/Travel	5,200
Rent	3,600
Electricity	500
Answering Service/pager	1,000
Equipment	1,000
Repairs/Maintenance	<u>1,000</u>
Total Expenditures	\$101,931

Number of youths served from January 1, 1991 thru October 31, 1991.

CITY	MALE	FEMALE	TOTAL
CLAREMONT	74	46	120
UNITY	14	6	20
NEWPORT	7	5	12
CHARLESTOWN	5	1	6
ENFIELD	0	1	1
GOSHEN	0	1	1
PLAINFIELD	0	1	1
SUNAPEE	1	0	1
WASHINGTON	1	0	1
	102	61	163

RUNAWAYS - 24

COURT DIVERSIONS

- CLAREMONT - 17

-CHARLESTOWN-7

TOTAL NUMBER OF CONTACT UNITS; 3,292

TOTAL NUMBER OF CONTACT HOURS; 1,925.75



## STATEMENT OF INCOME & EXPENDITURES

April 1, 1990 - March 31, 1991

Income	
Sullivan County	27,333.36
Sull. County 5% Funds	16,802.69
United Way	19,225.00
NH Youth Atten.	9,912.00
State of NH DCYS	2,086.92
FEMA	1,850.00
Charlestown	5,000.00
Unity	2,000.00
Claremont	17,000.00
Cornish	2,500.00
Newport	13,000.00
Fed Run/Homeless	26,848.33
Washington/Plainfield	3,000.00
Womens Supp. Services	2,000.00
Misc. Donations & Income	1,070.11
Total Income	\$149,628.41
Expenditures	
Salaries & Wages	85,051.92
Payroll Taxes	8,597.82
Contract Labor	181.00
Director's Exp./Travel	5,561.00
Rent	3,600
Water/Sewer Expense	455.46
Electricity	1,76-.24
Fuel	2,068.52
Rubbish Expense	339.00
C.H. Food/Supplies	1,253.13
Insurance Medical	7,675.32
Insurance General	1,132.32
Answering Mach./Pager	1,146.97
Telephone	3,539.62
Conference Fees	471.98
Cult/Rec Clients	756.53
Office Expense	609.54
Postage	333.69
Repairs & Maintenance	974.56
Accounting Expense	2,675.00
Miscellaneous	35.67
Equipment	864.87
Bank Fees	24.16
Dues & Subscriptions	180.00
Total Expenditures	129,288.32
Operating Income (Exp)	20,340.09
Other Income (Expend.)	
Interest & Div. Income	1,157.60
IRS Penalty Refund	2,645.08
Total Other Inc. (Exp.)	3,802.68
Excess Inc. (Expend.)	\$24,142.77

**SULLIVAN COUNTY HOSPICE, INC.**  
**ANNUAL CHAIRPERSON'S REPORT**  
**1991**

Over the past six years, Sullivan County Hospice has become an integral part of the community. The organization has made great strides from its' founding days under the guidance of Joanne Bushey. Through this process of growth, the organization did not lose that compassion found when neighbor helps neighbor. To date we have been able to provide service to over 250 patients and their families throughout Sullivan County. This could not have been accomplished without the countless hours of dedication by our volunteers. It is to them that we all owe so much.

Thanks to our Treasurer, Bob Easter, and the other members of our board, we enjoy sound financial stability.

The departure of Annie Alcorn left a void in our day to day operations. She was much loved by the patients she served and the volunteers. The transition from Annie to Pat Thompson has been a smooth one. Pat's strong organizational skills, dedication and compassion will be our guiding light into the future.

Hospice organizations across the nation are experiencing the impact of the bureaucratic machine, the government. Our organization needs the collective wisdom and strength of its' members to bring us through a troublesome time of change. It will not be an easy task to maintain the simplicity of the past and integrate the complexity found in the paper of the future, without losing sight of our missions: People caring for people and their families during death and dying.

Respectfully submitted,  
Gary Merchant, Chairperson

**LAKE SUNAPEE REGION VISITING NURSE ASSOCIATION  
TOWN OF UNITY BUDGET REQUEST FOR 1992**

**\$3,336.03**

**3.03 x 1,101 People**

Lake Sunapee Region Visiting Nurse Association and its affiliates, Lake Sunapee Home Care and Hospice and Lake Sunapee Community Health Services, provide health care services for people in Unity, regardless of their ability to pay within the fiscal constraints of the agency. These services include the following: pediatric and adult home care by nurses, physical, occupational, and speech therapists, medical social workers, home health aides, homemakers, and respite workers; hospice services, including volunteers to assist people in their homes, bereavement support to families of patients who died, and volunteer training programs; well-child clinics for children from birth to six years of age; a parent-child program; nursing consultation and assistance to area day care centers and schools; and blood pressure and influenza clinics.

**REPORT OF  
UNITY SCHOOL DISTRICT  
FOR THE YEAR 1991-1992  
SCHOOL DISTRICT PERSONNEL**

Gata Hudson .....	Clerk
Peggy Austin .....	Treasurer
Plodzik & Sanderson .....	Auditor

**SCHOOL BOARD**

Donald Morse .....	Term Expires 1994
Mary Ellen Bellimer .....	Term Expires 1993
Loraine Light .....	Term Expires 1992

**SCHOOL PERSONNEL**

Carole Schuschu .....	Principal, Grade 3
Lorraine Baker .....	Grades 1 & 2
Barbara Goodine .....	Grade 3
Tina Lawrie .....	Grades 4 & 5
Jane Elliott .....	Grades 5 & 6
Robin Grumman .....	Grades 7 & 8
Priscilla Paul .....	Chapter One/Special Education
Susan Smith .....	Art
Jennifer Porter .....	Music
Mark Ruest .....	Physical Education
Wendy Johnson .....	Librarian
Nancy Heinz .....	Learning Ctr/Chpt. I Aide
Pauling Sanderson .....	Chapter I Aide
Ed Gregory .....	Custodian
Carol Gregory .....	Lunchroom Manager
Marge Smith .....	Lunch Program
Joella Merchant .....	School Nurse
Steve Bonneau .....	Lunch Aide

**SCHOOL ADMINISTRATIVE UNIT 6**

Dr. Karen S. Angello .....	Superintendent
Mary A. Bell .....	Assistant Superintendent
John P. Aubin .....	Business Administrator
Carmen Young .....	Director of Special Education
Debra Lafko .....	Administrative Assistant
Carol L. Carbee .....	Administrative Assistant
Pamela Joslin .....	Administrative Assistant/Receptionist
Ann Dieter .....	Benefits & Payroll Coordinator
Dorothy Richmond .....	Benefits & Payroll Coordinator
Donald Johnson .....	Building Technician



UNITY TEACHERS  
1991- 1992

<u>NAME</u>	<u>DEGREE</u>	<u>COLLEGE</u>	<u>YEARS AT UNITY</u>
Carole Schuschu	BA MA	Upsala College, NJ Keene State	1st year
Lorraine Baker	BA	Rivier College	6th year
Jane Elliott	BA MA	Mount Holyoke College University of MA	8th year
Barbara Goodine	BA MA	University of RI Long Island University	4th year
Robin Grumman	BA	Keene State	6th year
Tina Lawrie	BA	Keene State	5th year
Priscilla Paul	BA MA	Plymouth State Keene State	5th year
Jennifer Porter	BA	Keene State	1st year
Susan Smith	BA	New England College	4th year
Mark Ruest	BA	Keene State	1st year

**SCHOOL DISTRICT WARRANT**  
**UNITY SCHOOL DISTRICT**  
**STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Unity qualified to vote in the District affairs.

You are hereby notified to attend the Annual District Meeting at the Unity Elementary School on Tuesday, March 3, 1992 at 5:00 p.m. o'clock in the afternoon to act upon Article I. Polls for voting on Article I will close at 7:30 p.m. o'clock in the evening. The business session of the School District Meeting will commence at 7:00 p.m. at which time the remaining articles will be acted upon.

**ARTICLE I** (Election of District Officials)

To elect a Moderator, Clerk, Treasurer for a one-year term and to elect one member of the School Board for a three year term.

**ARTICLE II** (Hearing of Reports)

To hear reports of Agents, Committees of Officers chosen and pass any vote relating thereto.

**ARTICLE III** (Main Budget)

To see what sum of money the district will raise and appropriate for the support of the schools, for the salaries of District officials, agents and employees, for the payment of statutory obligations, and to authorize the application against said appropriation of such sums as are estimated to be received from the State equalization fund and building fund, together with other income, the School Board to certify to the Selectmen the balance between the estimated revenue and the appropriations, which balance is to be raised by taxes by the Town.

\*Negotiations with the Unity Education Association have not been completed for (1991-1992) or (1992-1993) as of the posting of this warrant. Therefore, the appropriation requested under this article only provides step increases and continued benefits for teachers. If an additional appropriation is required because of a new collective bargaining agreement or the issuance of a factfinder's report, a Special School District Meeting will be called.

**ARTICLE IV** (Grants, Gifts, Unanticipated Revenues, etc.)

To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, as set forth in RSA 198:20-b, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

**ARTICLE V** (Other Business)

To transact any other business that may legally come before this meeting.

GIVEN UNDER OUR HANDS AND SEAL AT SAID Unity this 10th day of February, 1992.

Mary Ellen Bellimer, Chairman  
Loraine Light  
Donald Morse

A true copy. Attest:

Mary Ellen Bellimer, Chairman  
Loraine Light  
Donald Morse

**REPORT OF THE SCHOOL DISTRICT TREASURER  
For The FISCAL YEAR JULY 1, 1990 to JUNE 30, 1991**

Cash On Hand July 1, 1990	24,161.40
Received From Selectmen	452,396.00
Received From State Sources	278,110.35
Received From Federal Sources	16,996.77
Received From Other Sources	12,039.24
<b>TOTAL RECEIPTS</b>	<b>759,542.36</b>
Less School Board Orders Paid	766,251.64
Cash On Hand June 30, 1991	17,452.12

**SCHOOL ADMINISTRATION UNIT #6  
ADMINISTRATOR'S SALARIES  
1991-92 APPORTIONMENT**

		6.45%
	Total	Unity
Superintendent	67,893	4,379
Assistant Superintendent	51,450	3,319
Business Administrator	50,000	3,225
Special Education Director	46,000	2,967

# UNITY SCHOOL DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1991

### B. Long-Term Debt

#### General Obligation Debt

The following is a summary of general obligation debt transactions of the School District for the fiscal year ended June 30, 1991.

General Obligation Debt Payable, July 1, 1990	\$200,000
General Obligation Debt Retired	<u>20,000</u>
General Obligation Debt Payable, June 30, 1991	<u>\$180,000</u>

General obligation debt payable at June 30, 1991 is comprised of the following individual issue:

\$400,000 Elementary School Addition Bonds due in annual installments of \$20,000 through 2000; interest varying from 5.50% to 8.75%	<u>\$180,000</u>
---	------------------

The annual requirements to amortize all general obligation debt outstanding as of June 30, 1991, including interest payments, are as follows:

#### Annual Requirements To Amortize General Obligation Debt

Fiscal Year Ending June 30,	General Obligation Debt		
	Principal	Interest	Total
1992	\$ 20,000	\$14,910	\$ 34,910
1993	20,000	13,380	33,380
1994	20,000	11,810	31,810
1995	20,000	10,200	30,200
1996	20,000	8,550	28,550
1997-2000	<u>80,000</u>	<u>17,300</u>	<u>97,300</u>
Totals	<u>\$180,000</u>	<u>\$76,150</u>	<u>\$256,150</u>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

#### Legal Debt Margin

According to State Law, School District borrowing may not exceed seven percent (7%) of the valuation of property based upon the applicable locally assessed valuation of the municipality as last equalized by the Commissioner of Revenue Administration. At June 30, 1991, the Unity School District is using an equalized value of \$63,450,096 and a legal debt margin of \$4,441,507.



**SUPERINTENDENT'S REPORT  
UNITY ELEMENTARY SCHOOL**

**March 3, 1992**

Each year the Unity School Board asks that the community support a budget to provide resources for the education of the students. During the past three years we have seen a steady decline of support from the state of New Hampshire. This has placed more responsibility upon the community, Board and the staff.

You, the Community, have had a significant challenge. Even though you have had a heavy tax burden, you have reflected that you care about the students and want to provide them with a quality education. You had to commit a great deal to support the school during 1991-1992. I thank you for that effort.

The Board has had to labor over the budget many hours, weighing what will be the best balance of staffing, materials and supplies to ensure a good education for the students. The budget was carefully monitored throughout this year and as a result, the tuition money, gained when students moved, was used to fund physical education and music for the students. Due to an increase in foundation aid, the Board is continuing the programs in music and physical education. They are also recommending adding regular staff time to equal one more teacher. This will help the staff to work with the individual needs of students.

The staff continue to use their creativity and hard work to provide a variety of experiences for the students. Through their working together, they were able to use grant monies to provide for additional physical education experiences for students as well as provide activities to build self-esteem. The staff have continued to contribute positively to the students during this time of limited resources. I appreciate their contributions.

We come together each year at District meeting because of the students. We all play a major part in providing for the future of our students. Let us continue to work together and recognize the accomplishments. Thank you for supporting the students at Unity Elementary School.

Respectfully submitted,  
Karen S. Angello, Ph.D.  
Superintendent of  
School Administrative Unit #6

## ASSISTANT SUPERINTENDENT'S REPORT

1991

The 1991 school year saw extreme fiscal constraints placed upon the village school. Staff positions and programs were removed from the budget in March. Cooperation among the staff and volunteerism among the parents have allowed the school to function.

Through careful monitoring of the budget, the school board has been able to restore one day of music and one-half day of physical education for all students. Grant funds, parent interest and staff ingenuity have allowed students opportunities not provided for in the budget.

Special programs such as the Memorial Day observance show pride in the community school. Upon opening the front door of the school, a visitor immediately senses a warm, caring atmosphere. Students receive many honors for their participation in activities such as the DAR Essay Contest.

As we struggle through uncertain economic times, the community and school need to continue to work collaboratively to provide the best, affordable education for its students.

Respectfully submitted,  
Mary A. Bell  
Assistant Superintendent

**UNITY SCHOOL BOARD REPORT  
FOR 1991**

The Unity School Board was faced with a severe shortage of state Foundation Aid Funds for the fiscal year 1991-1992 which necessitated a reduction in staff of 2.5 teachers. Fortunately circumstances have allowed us to reinstate Physical Education and Music as of December.

Labor negotiations with the Unity Education Association have been lengthy and futile up to this point in time. This leaves us with no teacher contracts for 1991-1992 as well as 1992-1993.

Increased Foundation Aid for the year to come, as well as fewer high school tuition students, have allowed the Board to add another teaching position and to increase expenditures in the areas of books and materials for more effective teaching.

The Board has initiated a revised budgeting system which has involved more input from parents and other citizens in the community. We have been pleased to note the participation of innumerable people in this difficult task.

We, as a Board, would be negligent if we failed to acknowledge the dedication of those parents who give of their time at our school to assist teachers and students. One of their efforts this year has been the planning and **funding** of a ski program for grades 5 - 8 at Mt. Sunapee. We also appreciate the many hours of help given to us by Dr. Karen Angello, Mary Bell and the staff of School Administrative Unit #6.

The Unity School Board meets the second Monday of each month. Please come and be a participant in Unity's future.

Respectfully submitted,  
Mary Ellen Bellimer  
Loraine C. Light  
Donald Morse

## PRINCIPAL'S REPORT

1991

This has been a busy and challenging year for all of us. As I reflect back to last year, I realize that we have indeed accomplished a great deal despite severe staff and budget cuts. What has been most rewarding for me is to see the shaping of a common vision toward which we are beginning to work cooperatively. We have had positive input from the community through the town library which has donated time and money to make the library a better place for students. PTC continues to be a strong positive asset. They have worked extremely hard to provide a pilot ski program for grades five through eight. The response from those children participating has been excellent. Also, we have had many parents volunteer hours of their own time to help teachers and students.

The eighth graders had a wonderful experience on their class trip to Montreal, Canada, thanks to the knowledge and planning of parent, Bob Day. In addition to all the sights, we experienced eating in foreign restaurants, using a foreign currency, speaking a little French and riding the subway. These are invaluable experiences that cannot be provided in the classroom.

The seventh/eighth grade continues to visit the county home. This community project has brought great personal satisfaction to the classes and the residents know the students and look forward with great anticipation to their visits. The fifth grade continues to participate in the Performing Arts series at Hopkins Center. The third through fifth grade attended their wonderful winter holiday performance. In addition, the sixth grade won first place in the State of New Hampshire Historical Map Contest, sponsored by the Bicentennial Commission. The class used their prize money to visit Fort Ticonderoga. Fifth through eighth graders participated in both the Math League contest and the National Geography contest. We had representatives come from New Hampshire COOP, a physicist, and the Rural Arts Program, while the third grade attended the Shrine Circus.

Although Unity School had a very good response to our open house days for mothers and fathers, the staff would like to invite parents and community members to visit us.

Thank you to the Unity School Board, Superintendent Karen Angello, Assistant Superintendent Mary Bell and the members of the community for their support.

Respectfully submitted,  
Carole Schuschu



**SCHOOL NURSE'S REPORT  
UNITY ELEMENTARY SCHOOL  
1990-1991 School Year**

During the 1990-1991 school year, Lois Berube, R.N. spent four hours a week at the Unity Elementary School.

Vision and hearing screenings were completed on all of the students. Students who failed either the hearing or vision test were screened a second time at a later date. Students who failed the second screening were referred for medical follow-up. The total number of students screened was one hundred thirty-two (132). Of this, eight were referred for visual consultation and two for hearing consultation.

A survey on the immunization status of new students entering Unity Elementary was completed and sent to the State of N.H., Division of Public Health. This survey included all students entering first grade as well as any student transferring from another school district. When it was determined that immunizations were not up-to-date, students were referred to either the school clinic or to their private physician to complete the requirements.

All parents were notified of the new immunization requirements; a second measles vaccine, for students entering the seventh grade in the fall of 1991.

There were thirty-five students who reported to the nurse's office with complaints of illness. Another twenty-seven students reported with complaints of injury sustained during school hours. Twelve parents were contacted either by phone, note, or a home visit regarding their child.

Pediculosis checks were completed on every student at the beginning of the school year and after each school vacation. Checks were also done on an individual basis when needed during the year.

Fortunately, the incidence of pediculosis (head lice) was relatively low.

Submitted by Joella Merchant, C.R.N. for Lois Berube, R.N.

**NUTRITIOUS MEAL PROGRAM  
1991 REPORT**

For 1991 School year the students of Unity School were provided an average of 70.3 nutritious meals per day. A total of 12,522 meals were prepared and served under the guidance of Carol Gregory, Unity School Kitchen Manager and Marge Smith, to whom the District is indebted.

Free lunches served 3,824 average 21.4%

Reduced lunches served 1,445 average 8.1%

Paid lunches served 7,253 average 40.7%

Milk served 2,240 average 12.5%

Teachers lunches served 363 average 2.0%

Full total 12,522 average 70.3%

As always the lunch program encourages suggestions and comments in order that we may improve this program.

Carol Gregory

**UNITY SCHOOL DISTRICT BUDGET REPORT**  
1992-1993

<b>Func. Obj.</b>	<b>Description</b>	<b>1991-92 Budget</b>	<b>1991-92 Actual</b>	<b>1992-93 Proposed</b>
	<b>REGULAR EDUCATION</b>			
1100	Teacher's Salaries-Contract	139,236.00	137,985.28	172,480.00
1100 101				
1100 102	Teacher's Salaries-Substitute	2,000.00	1,375.00	2,000.00
1100 104	Paraprofessionals	.00	.00	.00
1100 106	Noon Aides	1,080.00	564.00	1,080.00
1100 211	Group Health Insurance	21,879.00	10,221.09	26,284.00
1100 212	Dental Insurance	1,065.00	561.74	1,201.00
1100 213	Life Insurance	1,854.00	210.59	528.00
1100 214	Workmen's Compensation Ins.	1,190.00	.00	1,678.00
1100 215	Disability Insurance	.00	269.80	911.00
1100 221	N.H. Retirement - Non Teach.	.00	- 29.61	287.00
1100 222	N.H. Retirement - Teacher	6,892.00	1,275.72	6,277.00
1100 230	Social Security Insurance	12,435.00	7,090.62	16,304.00
1100 260	Unemployment Insurance	450.00	243.00	504.00
1100 271	Staff Development	3,000.00	471.45	3,000.00
1100 561	Tuition-Claremont	311,922.00	129,577.00	252,084.00
1100 564	Tuition-Other	94,654.00	85,329.00	102,744.00
1100 610	Consumable Supplies	5,000.00	4,548.67	3,435.00
1100 631	Textbooks	70.00	85.41	1,680.00
1100 632	Consumable Workbooks	2,000.00	1,841.29	3,570.00
	Function 1100 TOTAL	604,727.00	381,620.05	596,047.00
	<b>SPECIAL EDUCATION</b>			
1200	Teacher's Salaries-Contract	12,500.00	10,576.94	12,850.00
1200 101				
1200 103	Tutoring	.00	.00	300.00
1200 104	Paraprofessionals	2,901.00	2,003.67	.00
1200 331	Psych. Testing	2,000.00	418.86	4,000.00
1200 332	Psych. Counseling	2,000.00	1,210.00	2,000.00

1200	333	Occupational Therapy	1,800.00	.00	2,106.00
1200	334	Physical Therapy	.00	.00	1,970.00
1200	335	Speech Therapy	2,500.00	2,123.28	4,736.00
1200	519	Transportation	700.00	204.16	4,207.00
1200	567	Tuition--Out of District	14,212.00	10,412.62	22,195.00
1200	610	Consumable Supplies	200.00	138.86	1,030.00
		Function 1200 TOTAL	38,813.00	27,088.39	55,394.00
1410		<b>MUSIC</b>			
1410	314	Cultural Arts	800.00	302.00	800.00
		Function 1410 TOTAL	800.00	302.00	800.00
1450	108	Extra Curr. Salaries	.00	.00	825.00
1450	610	Consumable Supplies	.00	.00	100.00
		Function 1450 TOTAL	.00	.00	925.00
2120		<b>GUIDANCE</b>			
2120	129	Guidance Counselor	.00	.00	.00
2120	312	Testing	.00	144.10	500.00
2120	610	Consumable Supplies	.00	.00	.00
		Function 2120 TOTAL	.00	144.10	500.00
2132	112	Nurse Salary	2,088.00	1,081.50	2,016.00
2132	610	Consumable Supplies	200.00	35.00	200.00
		Function 2132 TOTAL	2,288.00	1,116.50	2,216.00
2222	117	Librarian	2,441.00	858.06	1,931.00
2222	453	Rental of Films	.00	.00	100.00
2222	630	Books	1,500.00	798.06	1,000.00
2222	640	Periodicals	75.00	.00	150.00
2222	660	Audio Visual Supplies	.00	.00	500.00
		Function 2222 TOTAL	4,016.00	1,656.12	3,681.00

# **SCHOOL BOARD SERVICES**

2310				
2310	119	Salary--School Board	900.00	900.00
2310	119	Board Clerk	200.00	200.00
2310	300	Auditors	2,200.00	2,200.00
2310	381	Legal Services	1,500.00	2,000.00
2310	384	Treasurer	200.00	200.00
2310	385	District Clerk	10.00	10.00
2310	386	Moderator	10.00	10.00
2310	387	Election Officials	75.00	150.00
2310	551	Annual Report	100.00	380.00
2310	811	Dues	1,454.00	1,526.00
2310	895	School Board Expense	100.00	100.00
		Function 2310 TOTAL	6,749.00	7,676.00
2320	351	School Administrative Unit	30,316.00	34,127.00
		Function 2320 TOTAL	30,316.00	34,127.00

# **SCHOOL ADMINISTRATION**

2410				
2410	111	Administrator Salaries	17,950.00	16,450.00
2410	118	Secretary Salaries	4,440.00	4,320.00
2410	271	Staff Development	.00	200.00
2410	441	Equipment Repair	242.00	300.00
2410	450	Contract Services	1,250.00	750.00
2410	532	Postage	200.00	200.00
2410	541	Prof. Serv-Advertising	100.00	100.00
2410	552	Printing	200.00	200.00
2410	582	Travel-in-District	.00	50.00
2410	610	Consumable Supplies	300.00	800.00
2410	741	New Equipment	.00	.00
2410	801	Principal's Fund	100.00	100.00
2410	811	Dues	.00	425.00
2410	892	Graduation	50.00	50.00
		Function 2410 TOTAL	24,832.00	23,945.00



2541		<b>OPERATION &amp; MAINT OF PLANT</b>			
2541 433		Custodial Services	8,500.00	5,666.56	8,500.00
2541 435		Other Services	300.00	375.00	300.00
2541 441		Equipment Repair	1,500.00	1,401.10	1,500.00
2541 460		Construction Services	.00	7,337.20	.00
2541 520		Insurance Other Than Employee	5,400.00	4,058.00	5,400.00
2541 531		Telephone	1,400.00	362.24	2,100.00
2541 610		Consumable Supplies	1,000.00	444.50	1,000.00
2541 652		Electricity	8,000.00	2,812.14	7,000.00
2541 653		Oil	3,300.00	115.44	2,500.00
2541 721		Improvements to Bldg.	.00	.00	500.00
		Function 2541 TOTAL	29,400.00	22,572.18	28,800.00
2550		<b>TRANSPORTATION</b>			
2550 513		Elementary Transportation	32,000.00	19,329.00	29,000.00
2550 513		Field Trips	800.00	10.00	800.00
		Function 2550 TOTAL	32,800.00	19,339.00	29,800.00
5100 830		Redemption of Principal	20,000.00	.00	20,000.00
5100 840		Interest	16,400.00	7,455.00	13,380.00
		Function 5100 TOTAL	36,400.00	7,455.00	33,380.00
		Instruct. Org 1 TOTAL	811,141.00	503,913.19	817,291.00

**UNITY SCHOOL DISTRICT  
PROPOSED 1992-1993 BUDGET**

<b>Func</b>	<b>Obj</b>	<b>Description</b>	<b>Budget 1990-91</b>	<b>Budget 1991-92</b>	<b>Budget 1992-93</b>	<b>Chng.</b>	<b>% Chng.</b>
<b>Revenues</b>							
<b>General Fund</b>							
1500		Trust Fund Income	581	0	0	0	N/A
1510		Investment Earnings	2,500	2,500	2,300	(200)	- 8%
1910		Rent	3,200	3,200	3,200	0	0%
3110		Foundation Aid	246,914	114,118	176,868	62,750	55%
3210		School Building Aid	6,000	6,000	6,000	0	0%
3240		Catastrophic Aid	0	0	0	0	N/A
3900		Medicaid Reimbursement	0	0	1,000	1,000	N/A
5230		Trans From Cap. Projects	0	0	0	0	N/A
<b>GENERAL FUND TOTAL</b>			259,195	125,818	189,368	63,550	51%

<b>Tax Rate Impact</b>	<b>1991-92</b>	<b>1992-93</b>	<b>Change</b>	<b>% Change</b>
Appropriation Total	838,564	817,291	(21,273)	- 3%
Revenue Total	166,531	189,368	22,837	14%
Use of Fund Balance	47,587	20,000	(27,587)	
Shared Revenue Block Grant	12,045	12,045	0	
District Assessment	612,401	595,878	(16,523)	- 3%
Assessed Value	26,262,104	26,262,104	0	0%
Tax Rate (\$ per \$1,000)	23.32	22.69	(0.63)	- 3%

Func	Obj	Description	Budget 1990-91	Budget 1991-92	Budget 1992-93	Chng.	% Chng.
<b>Federal Grant Fund</b>							
<b>Revenues</b>							
4400		Chapter I		33,285	33,285		
		Chapter II		2,539	2,539		
		94-142		3,500	4,800		
		89-313		570	570		
		Total		27,423	40,624	13,201	48%
<b>Grant Expense Total</b>				27,423	40,624	13,201	48%

*INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION*

To the Members of the School Board  
Unity School District  
Unity, New Hampshire

We have audited the accompanying general purpose financial statements of the Unity School District and the individual fund financial statements of the School District as of and for the year ended June 30, 1991, as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Assets Account Group results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Unity School District at June 30, 1991, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles. Also, in our opinion, the individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the School District at June 30, 1991, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles.

 Paul J. Mucini CMA

November 13, 1991

PLODZIK & SANDERSON  
Professional Association



**ANNUAL SCHOOL DISTRICT MEETING  
UNITY, NEW HAMPSHIRE, MARCH 5 1991**

Minutes of the Annual School District Meeting held on March 5, 1991 at the Unity Elementary School, Unity, New Hampshire. At 5:10 p.m. the Warrant was read in its entirety by the Moderator, Gata Hudson. The polls were not open as supervisors of the checklist were not present. The polls were opened at 5:53 p.m. to act upon Article 1 of the Warrant: "To elect Moderator, Clerk, and Treasurer for a one-year term, and to elect one member of the School Board for a three year term."

At 7:50 p.m. the Assistant Moderator, Fred Hall Sr. called for a pledge of allegiance and a moment of prayerful silence in memory of Peg DeLude, as well as prayerful recognition that the recent war in the Persian Gulf was short. Mr. Hall reviewed his rules of the meeting and also stated that the proceedings were being videotaped as a class project by 5th Grade students.

ARTICLE 2: Donald Morse presented the following motion and moved its adoption: "That the District hear the reports of Agents, Committees or Officers chosen and pass any vote relating thereto." Loraine Light seconded. Motion passed.

ARTICLE 3: Mrs. Light presented the following resolution and moved its adoption: "That the District raise and appropriate \$838,564 for the support of the schools and salaries of School District Officials and Agents." Mary Ellen Bellimer seconded. Mr. Hall declared that by petition all votes with regard to Article 3 be done by secret ballot. Mrs. Bellimer was recognized and spoke from a prepared statement which is attached to the official minutes of this meeting. Mrs. Bellimer reviewed the budget line by line. The motion was open for discussion. Judy Castellini moved "to amend the motion on the floor to read \$925,423; the additional monies to be used to fund two and one-half teachers." Seconded by Herbert Castellini. There followed discussion. At 8:48 Mr. Hall declared the polls (for voting on Article 1) were closed. The District voted unanimously by voice to move the question. Balloting for the amendment with a figure of \$925,423 took place. Amendment failed: forty-one (41) "yes", seventy-five (75) "no" at 9:22 p.m. Rose Aremburg moved "to amend the motion on the floor to read \$855,448 to fund half teacher." Herbert Castellini seconded. There followed more discussion. Balloting again took place. Amendment failed: forty-eight (48) ("yes"), fifty-two (52) "no". At 9:50 there was motion to move the question on the floor. Motion affirmed by voice. Balloting on Article 3 with a figure of \$838,564 took place. At 10:05 Article 3 declared passed with twenty-nine (29) "no", sixty-seven (67) "yes."

ARTICLE 4: Mr. Morse presented the following resolution and moved its adoption: "That the District authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, as outlined in RSA 198:20-B, provided that (1) such money is used for legal purposes for which a School District may appropriate money (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District Funds." Loraine Light seconded. Article passed.

ARTICLE 5: Mary Ellen Bellimer presented the following resolution and moved its adoption: "That the District publically support the Court challenge by School Districts as to the constitutionality of New Hampshire's method of funding public education through near total reliance on local property taxes." Mr. Morse seconded. There was some discussion of this Article. Article passed overwhelmingly by voice vote.

ARTICLE 6: Loraine Light presented the following motion and moved its adoption: "That the District transact any other business that may legally come before this meeting." Mr. Morse seconded. Article passed.

Motion to adjourn was made at 10:20 p.m.

After tabulation of the balloting on Article 1, the Moderator read the results of the District's vote. There were one hundred (100) ballots cast. The declared winners were: For School Board, Donald Morse with eighty-six (86) votes. For Moderator, Fred Hall Sr. with ninety-one (91) votes. For Treasurer, Peggy Austin with twenty-seven (27) write-in votes. For Clerk, Gata B. Hudson with thirty-two (32) write-in votes. Attached to these minutes is a record of all votes cast, including those written in.

At approximately 11:10 p.m. the Moderator, Fred Hall, Sr. was duly sworn in.

Respectfully submitted,  
Gata B. Hudson  
Unity School District Clerk

**UNITY SCHOOL DISTRICT  
UNITY, NEW HAMPSHIRE**

Balloting Results from Annual Meeting - March 5, 1991

A total of 100 ballots were cast.

For MEMBER OF SCHOOL BOARD for 3 years:

Donald Morse 86 votes.

Write-ins: Mrs. Julie Ackerly 5 votes. One vote each: Hathaway, Ethel Jarvis, Robert F. Day.

For MODERATOR For 1 Year:

Fred Hall Sr. 91 votes.

Write-ins: One vote each to D. Gross and Tyyne Cox.

For TREASURER For 1 Year: All write-ins:

Peggy Austin 27; Erica Pfister 2. One vote each to: Present Person, Pose Aremburg, Bonnie Polley, Robert Brown, Shirley Hodge, Gata Hudson, Mary Allen, Mary Bellimer, Joan Merrill, Ethel Jarvis.

For CLERK For 1 Year: All write-ins:

Gata Hudson 32, Tyyne Cox 3, Austin 2. One vote each to: Robert Brown, Zana Phillips, Bonnie Polley, Priscilla Swenson, Mary Allen, Lori Boyd.

Respectfully submitted,  
Gata B. Hudson  
Unity School District Clerk

UNITY  
TUITION STUDENTS  
1991 - 1992

**CLAREMONT**

**Grade 12**

Charles Bastian  
James Bastian  
Christa Beauregard  
Melissa Dezan  
John Hall  
Barbara Heinz  
Kristina Mills  
Christopher Stupka  
Stephen Dauphin  
Brian Pike  
Gene Thurston

**Grade 11**

Amber Bastian  
Jeremy Brill  
Todd Callum  
Michael Cass  
Matthew Dezan  
Jamie Jache  
Alysun McMahon  
Robert Noyes  
Barbara Riviezzo  
Jessica Ruggles  
Dianna Hicks

**Grade 10**

Christy Allen  
Heidi Barrette  
Tasha Curtis  
Paul Ethier  
Matthew Ferland  
Andrew Gibson  
Fayth Haight  
Johnnie LaClair  
Jeremy Lewit  
Jason Robitille  
Elizabeth Stilwell  
Robert Varnum  
Jenny Vittum

**Grade 9**

Roland Bedard  
Joshua Brunelle  
Christopher Davis  
Alicia Day

Melissa Dezan  
Kristofer Haight  
Jaclyn Hall  
Jason McClay  
Corey Mills  
Maya Pfister  
Trevor Stickney  
Joseph Sylvester  
Jonathan Varnum  
Heather Wagner  
Jeanne Woodman

**NEWPORT**

**Grade 12**

Jeremiah Chartier  
Paula Davis  
William Heino  
Chad Page

**Grade 11**

Burton Burt  
Janet Jeanson  
Matthew Jeanson  
William Zakur

**Grade 10**

Pamela Camber  
Karen Heino  
Kristie Heino  
Clint Shultz

**Grade 9**

Brandy Chartier  
Kirk Lapan  
Charles Ziegler

**SUNAPEE**

**Grade 12**

Heidi Hathaway

**FALL MOUNTAIN**

**Grade 9**

Amy Jo Cota  
Carl Dombrowski





New Hampshire State Library



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